

Bond Dickinson

Meeting: 1 June 2016

Attendees:

Team / Function	Attendees
Legal	Martin Smith of Cartwright King (MS) Rodric Williams (RW) Kamrul Zaman (KZ)
Financial Services Centre (FSC)	Andy Winn (AW)
Security	Helen Dickinson (HD)
Comms	Melanie Corfield (MC)
Network	Nick Beal (NB)
Support Services	Anne Allaker (AA) Wendy Mahoney (WM) Shirley Hailstones (SH)
Network Business Support Centre	N/A
Information Technology & Change (IT&C)	N/A

Previous issues identified and further action to be taken

Issue	Issues/Comments/Next steps
AP mismatches/ SSKs	<p>AP mismatches – AA saying that Andy Garner has not had a catch up with Ian Humphries as of yet – further updates will be provided on the next call.</p> <p>AP mismatches – AA has sent a brief to AW and has asked AW to get in touch with her if further clarification was needed. AA saying that she would like the '2010' report and she understands that Peter Newcombe has a copy of the report. AW to pick up with Ian Humphries in the first instance.</p> <p>SSK – Further updates will be provided on the next call.</p>
Bangor	Kat outlining that no further update available. She will revert back to Fujitsu to see if any further information can be obtained.

Transaction corrections	To be closed
Sean Farrow (SF) supply chain	AA has not heard any further from Sean at ATOS. Andy Garner will pick up and further updates will be provided on the next call.
Wimbledon 119001	MC and RW agreeing that this matter can be closed
Freeths Solicitors	To be closed
Mismatches (100 branches)	To be closed

New Issues Identified

Name	Area	Issues/Observations/Comments
MS	Cartwright King	No issues
RW	Legal	No issues
HD	Security	No issues
MC	Comms	No issues
NB	Network	No issues
AA	Support Services	No issues
AW	FSC	No issues
KZ	Bond Dickinson	No issues
Kat		No issues

Action Points

- 1 AP mismatches, SSKs – AA to provide further update on next call.
- 2 Bangor – Kat to provide further update on next call.
- 3 Transaction corrections – To be closed.
- 4 Sean Farrow – AA to provide further update on next call.
- 5 Wimbledon – To be closed.
- 6 Freeths – To be closed.

7 Mismatches – To be closed.