

From: Laura Pinkney
Sent: 16 September 2013 11:04
To: Simon Clarke; martin smith
Subject: FW: Meeting Request

Morning both

Venue details for your meeting below. The nearest tube stop is South Kensington.

LP

Laura Pinkney

GRO

Direct: **GRO**

From: Paxman, Rosemary V A **GRO**
Sent: 16 September 2013 10:28
To: Laura Pinkney
Cc: Cray, Paul M
Subject: RE: Meeting Request

Dear Laura,

I have heard back from Dr Dulay, who has booked a meeting room in room 554, Huxley Building.

Building 13 on the following map.

<https://workspace.imperial.ac.uk/campusinfo/public/sthkencampus.pdf>

If Mr Clarke and Mr Smith head to the reception of the Huxley Building, there will be somebody there who can assist them.

Please feel free to pass on my telephone number below to Mr Clarke or Mr Smith in case they encounter any delays whilst travelling. If they would prefer, I would be more than happy to meet with them beforehand, and walk with them to the meeting location. Please let me know.

Best wishes,
Rosemary

Dr Rosemary Paxman
Business Development Executive

Imperial Consultants

Telephone: **GRO**

www.imperial-consultants.co.uk

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From: Laura Pinkney [GRO]

Sent: 12 September 2013 10:00

To: Paxman, Rosemary V A

Subject: RE: Meeting Request

Thank you for all your assistance Rosemary, I look forward to hearing from you as to location.

Kind regards

Laura

Laura Pinkney

GRO

Direct: [GRO]

From: Paxman, Rosemary V A [GRO]

Sent: 12 September 2013 08:27

To: Laura Pinkney

Subject: RE: Meeting Request

Dear Laura,

Meeting at 11:30 on September 23rd is fine for Dr Dulay.

I shall convene with him regarding where exactly is best to meet on the Imperial campus, and let you know what is decided.

Best wishes,
Rosemary

Dr Rosemary Paxman
Business Development Executive

Imperial Consultants

Telephone: [GRO]

www.imperial-consultants.co.uk

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From: Laura Pinkney [GRO]

Sent: 11 September 2013 17:18

To: Paxman, Rosemary V A
Subject: RE: Meeting Request

Hello Rosemary

That's excellent news. Would 11.30am on the 23rd suit Dr Dulay? Mr Clarke and Mr Smith are travelling from the Midlands and so would be able to accommodate any time from 11.30 onwards.

I will inform Mr Clarke as to Prof Wolfe's unavailability and will check whether that causes any issue. It might be that all matters can be resolved at the meeting with Dr Dulay on the 23rd in any event. Thank you for letting me know.

Kind regards

Laura
Laura Pinkney

GRO
Direct: **GRO**

From: Paxman, Rosemary V A
Sent: 11 September 2013 17:06
To: Laura Pinkney
Subject: RE: Meeting Request

GRO

Dear Laura,

Dr Dulay is available on the 23rd. I have recently been informed that Professor Wolfe will be out of the country between the from then until the 8th October. Would after then be too late to meet?

Best wishes,
Rosemary

Dr Rosemary Paxman
Business Development Executive

Imperial Consultants

GRO
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From: Laura Pinkney
Sent: 11 September 2013 17:02
To: Paxman, Rosemary V A
Subject: RE: Meeting Request

GRO

Hi Rosemary

In view of the urgency of this matter, would Dr Dulay be available on the 23rd? We can then arrange another meeting with Professor Wolfe the week after if necessary.

I look forward to hearing from you.

Kind regards

Laura

Laura Pinkney

GRO
Direct: **GRO**

From: Paxman, Rosemary V A **GRO**
Sent: 11 September 2013 10:21
To: Laura Pinkney
Subject: RE: Meeting Request

Dear Laura,

Prof Wolf is unavailable week commencing the 23th September, but is free the week commencing 16th.
Would this fit with yourselves?

Suggested times are:

Tue 17: Anytime before 3:30 pm

Mon 16: Anytime before 11:30 am or after 1:30 pm

Thu 19: Anytime

Fri 20: Anytime

Are any of these convenient?

Best wishes,
Rosemary

Dr Rosemary Paxman
Business Development Executive

Imperial Consultants

Telephone: + **GRO**

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From: Laura Pinkney
Sent: 10 September 2013 15:17
To: Paxman, Rosemary V A
Subject: RE: Meeting Request

GRO

Thank you Rosemary

Laura Pinkney

GRO

Direct: GRO

From: Paxman, Rosemary V A
Sent: 10 September 2013 14:12
To: Laura Pinkney
Cc: Cray, Paul M
Subject: RE: Meeting Request

GRO

Dear Laura,

Thank you for your email. I shall contact Dr Dulay and Professor Wolfe now to enquire as to availability and let you know when suits.

Best wishes,
Rosemary

Dr Rosemary Paxman
Business Development Executive

Imperial Consultants

Telephone: GRO

www.imperial-consultants.co.uk

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From: Laura Pinkney
Sent: 10 September 2013 13:15
To: Paxman, Rosemary V A
Cc: Cray, Paul M
Subject: Meeting Request

GRO

Dear Rosemary

Thank you once again for providing the CVs of Professor Wolfe and Dr Dulay. I have been asked by senior counsel instructed in this matter, Mr Simon Clarke, whether Professor Wolfe and Dr Dulay would be available for a meeting in the near future so that he can discuss the nature of the instruction in more detail? My colleague, Martin Smith who is the lead solicitor in this case will also be in attendance.

As eluded to previously, the instruction is on behalf of a major public institution in a case that has and will continue to attract national coverage. The remit for the instruction is potentially very extensive and time consuming. We therefore would like the opportunity to have a face to face meeting with both experts to discuss the potential way forward.

Mr Clarke and Mr Smith are very happy to attend at the Imperial campus for the sake of convenience. Both Mr Clarke and Mr Smith would be available Monday 23rd September if this would be a suitable date to Professor Wolfe and Dr Dulay. I would therefore be grateful if you could confirm whether Professor Wolfe and Dr Dulay are happy to meet and, if so, if this date is convenient. If this would not be suitable for either or both experts please could you advise of alternative dates in September.

I look forward to hearing from you. Please do not hesitate to give me a call should you wish to discuss further.

Kind regards

Laura

Laura Pinkney



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