



## PROTECT

Mr Chris Aujard  
Post Office Limited  
148 Old Street  
London  
EC1V 9QH

Your ref:  
Our ref:

14 January 2015

Dear Mr Aujard

### Horizon Computer System

#### Requirement to Produce Materials

I write in relation to the ongoing correspondence between Post Office Limited and the Criminal Cases Review Commission regarding the Horizon computer system. Your most recent letter to the Commission was dated 5<sup>th</sup> June 2014, and addressed to the Director of Casework, Mrs Sally Berlin.

As you are aware, the Commission is an independent public body responsible for investigating potential miscarriages of justice and is now considering the situation regarding the Horizon system, and the associated criminal proceedings.

As part of this process, the Commission requires you to identify all documents and other materials in your possession relating to this matter and to produce them.

Specifically, the Commission requests:

- A copy of Brian Altman QC's report;
- Either an updated summary of the decisions and actions taken by the Post Office as a result of Brian Altman QC's report or copies of the documents recording those decisions and actions;
- The preservation of any materials associated with the affected cases

I have enclosed a formal notice, issued under section 17 of the Criminal Appeal Act 1995, which requires you to do this. Please provide copies of all the documents and other materials relating to this case together with the attached receipt within 28 days.

5 St Philip's Place, Birmingham B3 2PW, DX 715466 Birmingham 41  
e:info  GRO t: GRO f: GRO w: [www.ccrcc.gov.uk](http://www.ccrcc.gov.uk)

The independent public body which investigates possible miscarriages of justice in England, Wales and Northern Ireland

We realise that this may cause you some inconvenience and are grateful for your co-operation, however you are under a legal obligation to comply with this notice.

If for any reason you are unable to do so, please contact us immediately.

~~Yours sincerely~~

**GRO**

Frazer Stuart

Legal advisor to the Criminal Cases Review Commission



## PROTECT

**CCRC Ref: Post Office Limited (Horizon)**

**Name of Public Body: Post Office Limited**

I confirm that:

- copies of all documents and other materials are enclosed.

The appropriate contact person regarding this material is:

Contact Name: .....

Contact No. ....

Signed .....

Print Name .....

Date .....

**Please return this form to:**

**Frazer Stuart**

Criminal Cases Review Commission, 5 St Philip's Place, Birmingham, B3 2PW.



## PROTECT

### Legal requirement to produce material for the Criminal Cases Review Commission

To: Ms Paula Vennels  
Chief Executive  
Post Office Limited

The Commission believes that you are the "appropriate person" for the purposes of section 17 Criminal Appeal Act 1995 who has possession or control of documents or other materials which may assist the Commission in the exercise of its functions.

This notice now imposes a requirement upon you in respect of the following:

A copy of Brian Altman QC's report;

Either an updated summary of the decisions and actions taken by the Post Office as a result of Brian Altman QC's report or copies of the documents recording those decisions and actions;

The preservation of any materials associated with the affected cases

The Commission makes a direction under section 17(2) Criminal Appeal Act 1995 that the documents and/or other materials must not be destroyed, damaged or altered. This direction takes priority over any weeding/destruction policies until this direction is withdrawn by the Commission.

You now have a statutory duty to provide copies of all documents and other materials specified above.

Your duty to comply with this requirement is not affected by any obligation of secrecy or other limitation on disclosure (including any such obligation or limitation imposed by or by virtue of an enactment) which would otherwise prevent the production of the document or other material to the Commission or the giving of access to it to the Commission. You may however notify us, in accordance with section 25 of the Criminal Appeal Act, that information contained in the material is not to be disclosed by the Commission without your prior consent.

Signed:

**GRO**

GRO

on behalf of the Commission

Dated: 14 January 2015

5 St Philip's Place, Birmingham B3 2PW, DX 715466 Birmingham 41  
e: info@ccrc.gov.uk t: 0121 617 3000 f: 0121 617 3001 w: www.ccr.gov.uk

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