

WORK RECORD [7]

NAME/ADD/TEL: Brian Altman Q.C., 2 Bedford Row, London, WC1R 4BU (baltman@barristers4u.co.uk) GRO

SOLICITORS: Gavin Matthews, Andrew Parsons, Bond Dickinson

CASE: Post Office Ltd

PREPARATORY AND/OR WRITTEN WORK

Date	Description of work	Hours	Total
18/2/16	Reading fresh instructions only from POL re Swift review	14:45-15:15	½ hour
18/3/16	Ditto & first reading through Swift review bundle	09:00-09:30	½ hour
	Ditto	10:15-14:30	4 ¼ hours
20/3/16	Ditto and emailing RW with preliminary thoughts	07:45- 09:15	1 ½ hours
5/4/16	Pre-concall reading; email advice and considering RW response and perusing POL review drafts and final	09:45-11:00	1 ¼ hours
23/5/16	Drafting advice preliminaries (in part); and reading & noting up McDonald	08:30-13:45	5 ¼ hours
	Ditto	14:15-16:00	1 ¾ hours
24/5/16	Reading & noting up McDonald files (part)	08:30-10:30	2 hours
25/5/16	Reading & noting up McDonald files (part)	16:30-17:00	½ hour

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26/5/16	Drafting advice (general sections and McDonald)	08:30-11:45	3 ¼ hours
	Ditto	12:15-13:00	¾ hour
	Ditto	13:45-17:30	3 ¾ hours
27/5/16	Reading Hamilton files & noting up	09:30-12:00	2 ½ hours
	Ditto	12:45-14:00	1 ¼ hours
28/5/16	Drafting Hamilton section of the review document (in part)	08:15-11:00	2 ¾ hours
29/5/16	Ditto and legal research on leaving counts on the file	09:00-12:30	3 ½ hours
9/6/16	Dealing with emails re further case files; reading through & revising Hamilton section of draft review for extracting & preview	08:30-09:00	½ hour
8/7/16	Reading Misra files, noting up and drafting review document (in part)	08:30-14:00	5 ½ hours
	Reading Wilson files, noting up and drafting review document (in part)	14:30-18:00	3 ½ hours
9/7/16	Sifting through Holmes case files & identifying relevant material for reading	10:30-11:30	1 hour
11/7/16	Reading and drafting review for Holmes and Hall	08:00-12:30	4 ½ hours
	Identifying relevant material for reading in Williams (part)	13:15-14:15	1 hour

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20/7/16	Reading and drafting review on Williams and Henderson (part)	09:00-13:15	4 ¼ hours
	Ditto and proof-reading and revising	13:30-18:30	5 hours
21/7/16	Considering LPP/POL investigation guidelines issue ahead of anticipated concall with AP	08:45-09:30	¾ hour
	Continued reading of draft review and revising	09:30-13:45	4 ¼ hours
	Ditto and drafting review conclusions; reading LOR to group claimants' LOC	14:15-18:00	3 ¾ hours
22/7/16	Emailing advice on LOR/LOC and re LPP and disclosure issues; continuing proof-reading & revision of review document	08:30-12:30	4 hours
	Ditto	13.30-18:00	4 ½ hours
23/7/16	Ditto	09:30-11:15	1 ¾ hours
25/7/16	Final read-through & revising; final checking of final before submitting to BD by email	09:00-11:45	2 ¾ hours
26/7/16	Considering AP email and responding; and revising review	11:20-12:20	1 hour
		Total time: 83 ¼ hours	

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CONFERENCES

Date	Detail	Hours (inc. travel)	Total
18/2/16	Concall with RW	15:30-15:50	20 minutes (say ¼ hour)
5/4/16	Concall with RW	11:10-11:55	¾ hour
31/5/16	Concall with AP re way forward	15:00-15:15	¼ hour
		Total time: 1 ¼ hours	

		Grand total: 84 ½ hours	
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