

Message

**From:** David Oliver [GRO]  
**on behalf of** David Oliver [GRO] [GRO]  
**Sent:** 27/01/2014 15:01:02  
**To:** Alice Perkins [GRO]; Jorja Preston [GRO]; Paula Vennells [GRO]  
**CC:** Theresa Iles [GRO]; Martin Edwards [GRO]; Sarah Paddison [GRO]  
**Subject:** RE: Meeting with JA tomorrow  
**Attachments:** Agenda for JA meeting.pdf

All,

Agenda attached. Is Paula content for this to go over to James' office?

Thanks

David

David Oliver  
Programme Manager  
Initial Complaint and Mediation Scheme  
David.oliver [GRO]  
Mobile [GRO]

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**From:** Alice Perkins [GRO]  
**Sent:** 27 January 2014 14:53  
**To:** Jorja Preston; Paula Vennells; David Oliver1  
**Cc:** Theresa Iles; Martin Edwards; Sarah Paddison  
**Subject:** RE: Meeting with JA tomorrow

That's fine for the pre-brief.

I am loath to leave the agenda in their hands so late in the day. If Paula is happy, David, would you please send across the outline agenda (without the annotations) which you suggested for us, collapsing 2 and 4 into a single item? The sooner the better.

A

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**From:** Jorja Preston [GRO]  
**Sent:** 27 January 2014 14:45  
**To:** Alice Perkins; Paula Vennells; David Oliver1  
**Cc:** Jorja Preston; Theresa Iles; Martin Edwards; Sarah Paddison  
**Subject:** Meeting with JA tomorrow

**Alice, Paula & David pre meet**  
**Tuesday 28 January, 9am**  
**Café at Portcullis House**

**Meeting with James Arbuthnot**  
**Tuesday 28 January, 9.30am**  
**Portcullis House**

Please see above confirmed details for tomorrow morning.

Janet will be sending an agenda out later today (no indication of time unfortunately).

Kind regards  
Jorja

Jorja Preston I PA to Alice Perkins, Chairman & Alwen Lyons, Company Secretary

1st Floor, Banner St Wing, 148 Old Street, London EC1V 9HQ

GRO Postline GRO  
GRO  
Jorja.preston@ GRO



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