

Adrian Skinner

07/03/2006 11:18

To: Elaine Ridge/e/POSTOFFICE@POSTOFFICE
cc: Nigel Allen/e/POSTOFFICE@POSTOFFICE, Glyn
Burrows/e/POSTOFFICE@POSTOFFICE, Area Intervention Office 18@POSTOFFICE
Subject: South Warnborough 0929042

Elaine

Thanks for being able to respond to this audit today. The spmr has contacted the NFSP overnight with her concerns that she's in a muddle !

South Warnborough PO
Alton Road
South warnborough
Hook
RG29 1RS

Its open Mon -Sat 0900 - 1300 & the REM day is Wednesday (0900 1300). CLS are down to collect a rem tomorrow & have been advised it might now be a defundment. Glyn Burrows is directing the auditors. He's on **GRO** The branch is off Junction 5 of the M3.

Regards Adrian

----- Forwarded by Adrian Skinner/e/POSTOFFICE on 07/03/2006 11:04 -----

**Area Intervention
Office 18**

Sent by: Nicola
Horobin

06/03/2006 16:49

To: Adrian Skinner/e/POSTOFFICE@POSTOFFICE
cc:
Subject: South Warnborough 0929042

Adrian

Please see below comments from Rebecca regarding the cash at this branch, it is Colin Woodbridge's branch in the RG post code. What do you suggest we do on this one?

Regards

Nikki

----- Forwarded by Nicola Horobin/e/POSTOFFICE on 06/03/2006 16:46:55 -----

Rebecca L Portch

06/03/2006 16:14

To:
cc:
Subject:

Area Intervention Office 18@POSTOFFICE
Doug Brown/e/POSTOFFICE@POSTOFFICE
South Warnborough 0929042

Afternoon,

I have spoken to this outlet today regarding the high levels of cash holdings. This outlet pays out £2500 on average per week and has been holding in excess of £20k since the beginning of the year. I have asked that the Postmistress returns at least £25k on Wednesday, I do have concerns however as to whether the cash is actually there and believe there could be a risk of loss. I have spoken to CIT and advised them that the office will be returning £25k. If possible I feel it would be prudent to physically check to see if the funds are there before contacting audits if the cash is not returned on Wednesday,

I would appreciate your comments,

Thank you

Becky

Retail Cash Management Support
Post Office Ltd
Operations

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