

INTERVIEW RECORDING																		
1.	PURPOSE The aim of this policy is to inform Security Managers of the compulsory requirement to use the Quick Reference Guide for interview recording procedures.																	
2.	LINK TO ACCOUNTABILITIES Security Managers																	
3.	POLICY It is mandatory for all Security Community employees to use the Quick Reference Guides when conducting tape recorded interviews. These guides can be found on the Corporate Security Database in the Library Section under:- Interviewing - Quick Reference Guide.																	
4.	Links to other reference material (policies, processes and procedures, etc.) <table><tr><th>Title</th><th>Author</th><th>Located</th><th>Version</th><th>Type</th><th>Policy No.</th></tr><tr><td>QRG - Colour QRG - B & W</td><td>Corporate Security</td><td>Database</td><td>Version 3</td><td>Guide</td><td>N/A</td></tr></table>						Title	Author	Located	Version	Type	Policy No.	QRG - Colour QRG - B & W	Corporate Security	Database	Version 3	Guide	N/A
Title	Author	Located	Version	Type	Policy No.													
QRG - Colour QRG - B & W	Corporate Security	Database	Version 3	Guide	N/A													
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