

Message

From: Nina Arnott [IMCEAEX-
_O=MMS_OU=EXCHANGE+20ADMINISTRATIVE+20GROUP+20+28FYDIBOHF23SPDLT+29_CN=RECIPIENTS_CN=NINA+20ARNO
TT3A57824E-3F07-4026-A548-2ABA48C32F17F24@C72A47.ingest.local]
on Nina Arnott <IMCEAEX-
behalf _O=MMS_OU=EXCHANGE+20ADMINISTRATIVE+20GROUP+20+28FYDIBOHF23SPDLT+29_CN=RECIPIENTS_CN=NINA+20ARNO
of TT3A57824E-3F07-4026-A548-2ABA48C32F17F24@C72A47.ingest.local> [IMCEAEX-
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TT3A57824E-3F07-4026-A548-2ABA48C32F17F24@C72A47.ingest.local]
Sent: 02/07/2013 16:40:07
To: Mark R Davies [GRO]; Alwen Lyons [GRO]; Simon Baker
[GRO]; Susan Crichton [GRO]; Ruth X Barker
[GRO]; Lesley J Sewell [GRO]; Martin Edwards
[GRO]; Mike Granville [GRO]; Richard R Weaver
[GRO]; Rodric Williams [GRO]
CC: Joanna Jacobson [GRO]; Louise Chatfield [GRO]
Subject: Horizon Comms Call
t:

No problem Mark.

I appreciate it's tricky with everyone's busy diaries. But in order to manage this reputational issue most effectively, our top priority will be to ensure everyone can attend one conference call a day for the next four working days, to ensure there is one forum for important decision making about our Communications approach, as publication date draws near.

As Mark says, it would be great to have you all available at this daily conference call so we can also integrate Portland into our discussions and properly benefit from their independent perspective. It may only require 10 or 15 minutes on some days.

May I suggest an agenda along the following lines:

1. Media Strategy - Mark
Overall approach
Statement update
Q&A update
2. Internal Communications - Richard
3. Stakeholder Relations - Mike
4. AOB

Lesley, Alwen, Mark, Martin and Susan - given that your diaries are likely to be the most busy, are your PAs able to co-ordinate the best times? We'll then flex our diaries to accommodate.

Thank you everyone
Nina

-----Original Message-----

From: Mark R Davies
Sent: 02 July 2013 17:17
To: Alwen Lyons; Simon Baker; Susan Crichton; Ruth X Barker; Nina Arnott; Lesley J Sewell; Martin Edwards
Subject: Daily comms call

Nina

Please can you set up a daily comms call on the Horizon issue with all those copied and include Portland on it.

If others need to be involved please can colleagues suggest names.

Mark

Sent from my iPhone