



Post Office
Finsbury Dials
20 Finsbury Street
London
EC2Y 9AQ

Paula.vennells **GRO**
@postofficenews

Baroness Neville-Rolfe DBE CMG
Parliamentary Under Secretary of State and Minister for Intellectual Property
Department for Business, Innovation and Skills
1 Victoria Street
London
SW1H 0ET

15 June 2015

Dear Minister

I wanted to write to thank you for meeting with me and members of my team on 11 June. I found our conversation stimulating and informative.

As we set out in our presentation, Post Office is undergoing significant change and making good progress towards its aim of achieving commercial sustainability with reduced reliance on the taxpayer. I hope you found our discussion helpful in picking up your new responsibilities for postal affairs. If there is any aspect of our business or issue on which you would find a further meeting or briefing helpful, please do not hesitate to ask your office to contact mine.

As we discussed, our future strategy is the subject of our Board awayday. Thank you for agreeing to join us on 17 June, when we look forward to exploring some of the issues we discussed last week in more depth.

I also like to take this opportunity to repeat my offer to arrange for you to visit a range of Post Offices so that you may see the impact first hand of our transformation for our customers and our colleagues in the network. We are also holding a drop-in session for Members of Parliament on Wednesday 8th July from 4pm to 6pm in Dining Room B in the Palace of Westminster. If your diary allows, you would be very welcome to attend any part of that event.

I look forward seeing you at the Board awayday and to working with you as we continue to transform the Post Office.

Yours sincerely,

A stylized signature of Paula Vennells, consisting of the letters "GRO" in a bold, sans-serif font, enclosed within a dashed rectangular box.

Paula Vennells
Chief Executive