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**From:** Elaine Spencer [GRO]  
**Sent:** Fri 31/07/2015 8:56:13 PM (UTC)  
**To:** Christopher G Knight [GRO]; Andrew Wise [GRO]  
**Cc:** posecurity.intelligence [GRO]  
**Subject:** FW: Governance Meeting & Other  
**Attachment:** Intelligence Team  
**Attachment:** Governance Meeting - Case Action Points.docx

fyi



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**From:** Dave Posnett  
**Sent:** 31 July 2015 10:07  
**To:** Aftab Ali; Ashlie Colman; Jim Coney; Joel Watson; Andrew S McCabe; Elaine Spencer; Post Office Security  
**Cc:** Rob King; Amy Quirk; Helen Dickinson  
**Subject:** Governance Meeting & Other

All,

A few things from yesterday's governance meeting:

- Jane McLeoud (General Counsel) is looking to sign off the prosecution policy in the next month or so.
- Business still apparently has an appetite to have a prosecution policy.
- SME is essential for virtually all cases in future (aside those where there is absolutely no room for manoeuvre e.g. audit shortage £50k, admissions to £50k, evidence to show £50k [such as deposits into accounts, written record of what's been taken and when, etc]).
- Fujitsu contract expires and will be closed down 2016/2017 ... so business to decide whether cost effective and viable to appoint Fujitsu SME (as it will take many months to imbed and new service provider will be on board in the near future). But an SME will be needed for the new service provider so appointment will factor this in.
- Panorama is still currently planned to broadcast 10<sup>th</sup> August, focussing on Horizon integrity.
- Joel will be taking over the POL/RMG engagement, quarterly meetings, etc – please flag anything/everything RMG related to Joel.
- Joel and Helen will be taking over the Horizon Integrity biweekly calls with others in POL – please flag anything/everything Horizon related to Joel and Helen.

- Liaison case will sit with the Intelligence Team and they will farm out any operational work that needs doing (e.g. witness statements, etc). They will determine case raise, will retain case and close when appropriate.
- Security incidents (concerning the South Team at present) will be graded by the Intelligence Team. If a grade 1 then the incident will be farmed out to Security Manager for visit/other operational activity. Grade 2 and 3 will not be dealt with by Security Manager. Further email expanding on this is associated.

In terms of live cases (and factoring in the above), I associate actions which are required for a number of cases. Please note which cases are yours and what actions are required. Where cases are to be transferred to the Intelligence Team, can you please send in any hard copy paperwork, green jackets, etc to Chesterfield. Any electronic documents (including event logs with relevant contact details) should be forwarded to [posecurity.intelligence@GRO](mailto:posecurity.intelligence@GRO). So, the case should be a nice, comprehensive, easy to understand package (with additional report if necessary) in order that the Intelligence Team can make sense of what it's about and hit the ground running. Can you ensure that all cases transferring to the Intelligence Team are transferred by 14<sup>th</sup> August. This provides a 2 week window which should be achievable and also sits nicely with the Case On Hand submissions due by 20<sup>th</sup> August.

Elaine,  
I've highlighted in yellow for ease of reference where a case will or may be coming into the Intelligence Team.

Security,  
Clearly some cases are moving from one SM to another (e.g. Marks cases) and some are moving to the Intelligence Team. You may wish to update your records accordingly.

Finally,  
Rather than just leave in a couple of weeks and then Joel takes over, we've agreed that he will start undertaking my work from next week. That way I will be around to support, assist, etc and he will have a better understanding as he moves into my role more independently. I'm meeting with Joel next week by way of a handover, but from Monday can you direct any communications, queries, etc to Joel (you can cc me if you wish).

Regards,



**Dave Posnett**

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**GRO**