

Minutes from SS/Mediation/Branch Improvement Programme – 1st August 2013

Attendees: Chris Day, Simon Baker, Susan Crichton, Gayle Peacock

Not present: Paula Vennells, Martin Edwards, Lesley Sewell, Alwen Lyons, Angela Van-Den-Bogerd, Mark Davies, Andy Holt

Key Decisions:

1. We will allow subpostmasters a budget of £2k for an independent advisor, but would budget £3k to provide contingency for more complex cases.

Actions:

Actions from meeting 01/08/2013				
1	Produce a TOR for the independent Chair	Susan	15-Aug	new
2	Find out why Fujitsu are funding the £100k horizon changes	Simon	02-Aug	new
3	Contents of Horizon changes to be shared with this group once agreed with the business units	Simon	30-Aug	new
4	Obtain a cost centre for project costs	Simon	02-Aug	new
5	Ensure working party have as part of their remit the obligation to ensure funds are used responsibly	Susan	15-Aug	new