

Minutes from SS/Mediation/Branch Improvement Programme – 8th August 2013

Attendees: Chris Day, Simon Baker, Susan Crichton, Martin Edwards, Lesley Sewell, Angela Van-Den-Bogerd, Mark Davies

Not present: Paula Vennells, Alwen Lyons, Andy Holt

Key Decisions:

1. Second Sight approach agreed, risks associated with this approach noted.

Actions:

Actions from meeting 08/08/2013				
1	Chris to talk to Sarah Hall about the treatment of costs	Chris	15-Aug	new
2	Review and sign off the improvement project TOR	All	15-Aug	new
3	Include finance template slide in future slide decks	Andy/Simon	15-Aug	new
4	Include list of active cases in slide deck as reference	Andy/Simon	15-Aug	new
5	Include list of stakeholders and their Post Office owner	Simon	15-Aug	new