

Strictly Confidential: Subject to Legal Privilege

Action Points from the Meeting with Chris Knight, 11KBW

27 October 2015

Finsbury Dials

Criminal Cases

- Post Office to assemble a list of non-CCRC criminal cases involving multiple charges, draft a brief synopsis for each and supply to 11KBW
- Arrange a call between Christopher and Brian Altman QC's junior
- Arrange a meeting for Christopher with Cartwright King (for non CCRC criminal cases)

Helpdesk

- Post Office to assemble a list of cases which centre around or involve helpdesk related allegations. Create a table detailing:
 - Period of time case relates
 - Allegations
- Arrange for a call/meeting between Christopher and those responsible for NBSC & HSD
 - What used to happen
 - What happens now
 - What could / should happen in the future

Investigations

- Post Office to supply 11KBW with investigation process documentation
- Arrange for Christopher to meet with AVDB
- Arrange for Christopher to be taken through the investigations undertaken for a number of cases of his choice

Horizon System

- Arrange for Christopher to meet/speak with the authors of the Deloitte report (now E&Y)
- Arrange for Christopher to meet/speak with Gareth Jenkins
- Arrange for Christopher to meet/speak with expert Horizon contact at Fujitsu
- Christopher to assess whether answers could be provided by UCL to more specific questions – meeting can be arranged for Christopher as necessary

Other

- Post Office to draw up list of all 136 cases in the Scheme detailing key information (eg Criminal/Non-Criminal; CCRC or not; etc) and send to 11 KBW
- Arrange for Christopher to visit the 'Model Office' for demonstration of Horizon and workings of a Post Office
- Send Christopher over the cases shared with CEO in preparation for the Select Committee
- Send Christopher a link to the Select Committee video recording

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- Provide 11KBW with copies (x2) of the core documents referred to in the initial instructions to Jonathan Swift
- Provide copies of previous legal advice
- Provide a list of internal (PO) staff Christopher ought to meet and speak with
- Organise CK/JS attendance at Tim Parker's proposed meetings with James Arbuthnot, Second Sight and Alan Bates
- Christopher to provide his availability on Tuesdays over the next few months.
- Arrange for Christopher and Jonathan to have access to Huddle and send relevant login information/instructions