

Post Office Ltd Security In Confidence

Security Operations Investigation Governance Meeting	28th January 2016
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Present: John Scott (JS) Joel Watson (JW) Helen Dickinson (HD) Chris Knight (CK) Amy Quirk (AQ) Martin Smith (MS) Laura Irvine (LI) Robert Daily (RD)	Apologies: Simon Hutchinson Copy:
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- SSK issues discussed on fortnightly Horizon call and instances of wrong change being issued have been reported. Awareness of this matter needs to be considered with any future cases with regards to Horizon criticism. - Ongoing circulation and recording of disclosure notice to inform LEA's about the potential Horizon issues with prosecutions. All submissions to be reported to Casework to be logged on a central register including date sent, to whom, any response, etc.

Action Points			
Ref	Action	Lead	Status
01	Confirm any SSK or Horizon issues raised to HD for input into fortnightly Horizon conference call.	Ongoing	
02	To communicate the outcome of RM meetings listing current cases & progress made.	Ongoing	
03	To arrange conference call with Ernie Waterworth, SH, MS & HD to discuss pending PSNI cases and potential Horizon issues.	HD/SH	
04	To circulate to JW, CK & HD the spreadsheet of Disclosure Notice submissions.	VR	
05	RISHTON – Confirm with John Breeden that the loss sits with the Spmr.	HD	
06	Review SSK evidence for Trowbridge & Bath City to see whether this points to the BM theft.	JW	
07	To discuss increasing the handover of liaison cases to Intel team.	HD & CK	

Next meeting date:**25th February 2016 13:00 – 16:30****Finsbury Dials - 0.26 Linthwaite Pin 8adc1a****GRO**
Participant – 35324667#
Chair – 13649012#

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