

*Bond Dickinson*

**LEGALLY PRIVILEGED AND CONFIDENTIAL**

**Terms of Reference for the Appointment of Brian Altman QC**

[Since 1 April 2012 the Post Office Ltd (POL) have become responsible for the investigation and prosecution of potential criminal offences committed by sub postmasters.] In the light of criticisms of past prosecutions, POL have commissioned Brian Altman QC to review the past practice and make recommendations as to the future approach to the conduct of prosecutions.

**Instructions**

To review and, if appropriate, recommend changes to the existing investigation and conduct of prosecutions by POL.

**Process**

- 1 To fully understand the Horizon system – reviewing training and materials.
- 2 [To meet with Jarnial Singh and Cartwright King [**Dr Jenkins?**] to understand the past/current procedure for prosecutions.]
- 3 To meet and interview as a fact finding exercise anyone else you or POL consider relevant to the process of the investigation and commencement of prosecutions.
- 4 To review a statistically significant number of past prosecutions in which Horizon was an issue.

**Output**

To recommend any changes to be made to the current investigation, process and conduct of future prosecutions [including, if appropriate, prosecutions and/or investigations being undertaken by another authority.] These recommendations to be available for publication.

**Timing**

The draft written report to be delivered to the Board in time for the Board to consider that report and meet with you at its October Board Meeting on [**INSERT**] October 2013.