



Graham Brander

18/05/2007 11:22

To: Juliet McFarlane/e/POSTOFFICE@POSTOFFICE  
cc: Investigation Team Post Office Ltd@POSTOFFICE  
Subject: Re: REGINA v JOSEPHINE HAMILTON - CRM/253367/JMcF  
WINCHESTER CROWN COURT  
MENTION - 25TH MAY 2007  
TRIAL - 10TH SEPTEMBER 2007  
CASE NO: POLTD/0506/0685

Juliet

I have looked at the correspondence from defence solicitors and am somewhat perplexed at what they are getting at.

There is no reason why this documentation should have been taken away by any POLTD employee, either the audit team or myself.

I assume the defence understands that all PO Branches are fully automated (Horizon). In essence, the documentation they are referring to, is just office hard copies (printouts) of information Horizon has sent to Transaction Processing (TP) in Chesterfield, and in some cases clients e.g. most bills are barcoded or swipe cards are issued. Information (details of all transactions entered etc) is sent down a phonenumber from each branch at the end of each day when it polls.

As such the audit team only verify the cash, cheques, stock and vouchers to hand with all transactions conducted within that Trading Period. The transactions info is obtained from Horizon at the branch. Any errors in transactions are ultimately identified by the appropriate TP Team when PO records are compared with clients, or when Horizon records disagree with something that was physically despatched by the branch. e.g. £1,000 of cheques remitted out of branch but only £900 received. If the branch were unable to prove evidence that they submitted £1,000 worth, then they would be issued with a £100 Transaction Correction i.e. the difference between amount received and amount claimed on Horizon.

I did take away a large number of weekly accounting envelopes (see unused items 2 & 8). The main purpose for this was to try and identify any evidence of the cash being inflated. As mentioned in my original report, dated 17/05/06, the cash was being listed manually as well as on Horizon up to January 2005. I have not found any manual sheets for any period after the end of January 2005.

In summary, the documentation the defence is referring to, is just hard (office) copies of information received by TP via a phonenumber, when each PO branch is polled at the end of each day. It is also the same type of documentation that is listed as item 8 in the unused.

I hope this helps.

Feel free to give me a call if you wish to discuss.

K/Regards

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