

Fujitsu Services

COMMERCIAL IN-CONFIDENCE

Ref: PA/TEM/007

Version: 7.0

Date: 07/08/03

Fujitsu Services Ltd CHANGE CONTROL NOTE (CCN)		CCN NO: 1202	
CCN TITLE: Handling PCI Sensitive Authentication Data and Cardholder Data		CHANGE ADMINISTRATION USE ONLY. CR NO: CR00957 (& CR01034v3 for budgetary purposes only) CP NO: 4305 (& 4306 for budgetary purposes only)	
RELEASE: HNG-X & Horizon Target Release as at T5 (Data Centre Ready for HNG-X) plus three months		EXPIRY DATE: 30 th June 2007	
CCN RAISED BY: Bill Reynolds, Hilary Forrest, Dave Johns, Jim Sweeting, John Burton		RAISED DATE: 20 th June 2007	
SUBMISSION DATE: 20 th June 2007			
EMERGENCY CHANGE PROCEDURE INVOKED: YES/NO			
EMERGENCY IMPLEMENTATION DATE: N/A			
FUJITSU SERVICES APPROVAL	DATE	POST OFFICE LTD APPROVAL	DATE
SUMMARY OF CHANGE: Fujitsu Services Limited (" Fujitsu Services ") provides, amongst other things, Services and Applications to Post Office Limited (" Post Office ") under an Agreement between them dated 28 July 1999 (as amended, in particular by CCN 1200) (" Agreement "). Post Office has submitted Change Requests CR00957 and CR01034v3 in response to the Payment Card Industry (PCI) Data Security Standard. This CCN (the " PCI CCN ") has been raised in response to those Change Requests (although CR01034v3 is only included in this PCI CCN for budgetary purposes the work being covered by CT577a). This PCI CCN describes amendments to the Agreement necessary to reflect the changes to be made to Horizon counters, the HNG-X System and to the Operational Services to handle Sensitive Authentication Data and Cardholder Data. The intention is to introduce these changes during the Horizon Release occurring at T5 plus three months and as part of Project HNG-X. For the avoidance of doubt, this PCI CCN does not include work to deliver two factor authentication for the TESQA application. This PCI CCN incorporates and consists of this CCN number 1202 and the following			

Attachments:

1. Changes to the Agreement (Attachment 1);
2. Changes to CCDs (Attachment 2);
3. Agreed Requirements (Attachment 3) (the “PCI Requirements”); and
4. Illustrative Diagram for Schedule B5, Annex 1, Part 1 (Attachment 4).

OVERALL IMPACT ASSESSMENT: HIGH / ~~MEDIUM~~ / LOW**REASON FOR CHANGE:**

To amend the Agreement for the introduction of new and/or modified Applications and Operational Services as described in this PCI CCN.

DETAILS OF CHANGE:

1. Post Office and Fujitsu Services agree that:
 - (a) the Agreement and certain CCDs will be amended as set out in this PCI CCN; and
 - (b) the PCI Requirements will be included into the Post Office version of the DOORS tool as agreed Requirements. They will be changeable via the Change Control Procedure.
2. Each amendment to a CCD or CRD introduced by the Parties in connection with an amendment to the Agreement described in Attachment 1 will, or will be deemed to, take effect on the same date on which that amendment to the Agreement takes effect.
3. Where, in accordance with Sections 1 and 2 above, an amended or new provision of the Agreement, a CCD or CRD has become effective, but the availability in a Branch of the function or service described by that new or amended provision is dependent on the relevant component being activated in that Branch by Post Office, Fujitsu Services’ obligations in respect of the functionality of the relevant Operational Services and/or Applications available in or to that Branch prior to such activation will be those which existed prior to the new or amended provision becoming effective.
4. As at the date on which this CCN is approved the CCDs and CRDs referenced in “AMENDED CCDs and/or CRDs Part B” of this CCN have not yet been updated or approved. Fujitsu Services undertakes to use reasonable endeavours to update and/or approve these in accordance with the agreed timetable contained in the HNG-X Programme Plan.

PROPOSED REVISION TO WORDING OF THE AGREEMENT:

As set out in Attachments 1 and 4 to this PCI CCN.			
COMMERCIAL TERMS or CHARGES APPLICABLE IN RESPECT OF THIS CCN (if any):			
The provisions of Schedule D1 (Charges), Schedule D7 (Migration Charges) and D8 (HNG-X and Associated Change Development Charges) will be amended as set out in Attachment 1.			
None of the charges due from and payable by Post Office under any Work Orders are varied in any way by this PCI CCN, and all such charges will remain payable in accordance with such Work Orders.			
LIST OF AGREEMENT SCHEDULES AFFECTED:			
Schedule 1 - Interpretation Schedule A4 - Legislation, Policies and Standards Schedule B4.4 - Existing Service Levels Schedule B5 - Transition and Migration Schedule D1 - Charges Schedule D7 - Migration Charges Schedule D8 - HNG-X and Associated Change Development Charges			
NEW CCDs and/or CRDs: N/A			
Reference	Title	Approved Version & Date	
AMENDED CCDs and/or CRDs:			
The list of CCDs below is divided into two Parts.			
Part A lists amended CCDs that have been approved by the Parties, the new versions of which are introduced by this PCI CCN.			
Part B contains the CCDs that, following approval of this PCI CCN, will be updated in accordance with the provisions of Attachment 2. New versions will be introduced in accordance with the relevant Change Control Procedure.			
Reference	Title	Previous Version & Date	Approved Version & Date
Part A			
ARC/SEC/ARC/0001	Security Constraints	V1.0 18/08/06	V2.0 07/06/07
Part B			
EF/IFS/002	Horizon - Streamline Application Interface Specification	V7.0 23/09/05	TBC

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EA/IFS/006	Horizon to POL MIS Application Interface Specification	V5.0 09/05/06	TBC
EF/IFS/001	Horizon - Streamline Technical Interface Specification	V2.0 12/05/03	TBC
PA/PER/033	Horizon Capacity Management and Business Volumes	V5.0 10/02/06	TBC
SVM/SDM/SD/0017	Security Management Service: Service Description	V1.0 24/08/06	TBC
SVM/SDM/SD/0003	Data Centre Operations Service: Service Description	V1.0 31/08/06	TBC
RS/POL/002 (or its successor)	Horizon Security Policy (or its successor)	V12.0 05/04/07	TBC
Policies and Standards: Schedule A4 will be amended as set out in Attachment 1.			
Service Levels (including any Service Level relief required): There are no new Service Levels. Schedule B4.4 will be amended as described in Attachment 1. The Data Centre Operations Service: Service Description (SVM/SDM/SD/0003) will be amended as described in Attachment 2.			
P.O. Ltd Responsibilities: Post Office shall be responsible for: (a) provision of a PCI external assessment of the proposed design early in the development cycle and raising Change Requests for any further changes that it becomes apparent are required as a result of that assessment; (b) provision of support from Streamline during HNG-X testing; (c) providing confirmation that the existing HNG-X Streamline accreditation testing will include all necessary Streamline accreditation testing for PCI changes; (d) confirming that Version 20 of the Streamline document entitled "For the delivery of transaction data via DIRECT COMMUNICATION" dated December 2005 constitutes the full documentation from Streamline of the revised Payment and EMIS file specifications and providing a formal copy of this document to Fujitsu RMGA Document Management; (e) providing confirmation from Streamline that the batch interface to Streamline will continue as at present based on MPPE / RC4;			

- (f) providing confirmation that LINK and CAPO networks are PCI compliant;
- (g) providing confirmation that no changes are required to the LINK interface specification;
- (h) implementing the roll out of the updates to the Client workstations for TESQA users;
- (i) providing confirmation of the list of authorised TESQA users prior to the Data Centre move and distribute their new Authentication tokens;
- (j) confirming that Streamline will make changes to their systems that enable Fujitsu Services to introduce the change to the new payment file format at the point of the move to the new Data Centres.

Other:

The Horizon changes will be released as a counter upgrade package independently of the HNG-X Branch migration package. In accordance with normal practice, the Horizon changes will be piloted prior to roll out to the Branches. Once enabled, Horizon counters will protect Cardholder Data and Sensitive Authentication Data as described within this PCI CCN.

Fujitsu Services will provide reasonable assistance for the PCI external assessment referred to above in PO Responsibilities bullet point (a).