## **Proposed Agenda and Attendees**

## Agenda

- 1. Background (Q&A based on latest written update) 5 minutes
- 2. Key issues at stake in the November trial 10 minutes
- Implications of losing on these issues (20 minutes), divided into following consequences
  - -financial (damages)
  - -operational consequences, including changes to contracts with postmasters, operating procedures, impact on operating costs and risks to POL
- 4. Pros and cons of settlement ahead of first trial and report on the views of the Board and Management 10 minutes

## Attendees

Kelly Tolhurst MP – Parliamentary Under Secretary of State

Private Secretary to Kelly Tolhurst MP

Alex Chisholm – Permanent Secretary for BEIS

Private Secretary to Alex Chisholm

Jane MacLeod – POL's Legal Counsel

Tim Parker – POL's Chair

Paula Vennells – POL's Chief Executive (by videoconference or phone)

Al Cameron – POL's Chief Finance and Operating Officer

Mark Davies – POL's Brand and Corporate Affairs Director

Angela Van Den Bogerd – POL's People and Change Director

Gareth Evans - BEIS Legal

Gavin Lambert - BEIS Policy Sponsor for POL

Tom Cooper – UKGI (POL Shareholder Team)

Stephen Clarke – UKGI (POL Shareholder Team)

Richard Watson – UKGI (Legal Counsel)

Helen Lambert – UKGI (Legal Team)

**TOTAL: 16 attendees**