



To : M Purchase - PDA  
B Booth - PDA  
S Woolley - POCL  
G Siswick - POCL  
B Vaughan - ICL Pathway  
J Holmes - ICL Pathway  
A Morley - ICL Pathway  
H Gillett - ICL Pathway  
D Barton - ICL Pathway

From : M Twidale - PDA

cc D Brazear  
J Meagher  
M Renwick  
G Palmer

18 April 1997

BA/POCL PROGRAMME  
Pathway Release 2 and 3 Review Meeting (With POCL)

Please find attached the action points and notes from the Progress Review Meeting  
No. 4 held on 17 April 1997 at ICL Pathway, Feltham

M Twidale  
Planning & Performance Team  
Programme Development Authority

BA/POCL PROGRAMME

**Subject : Pathway Release 2 and 3 Review Meeting (With POCL)**

Action points and notes from the Progress Review Meeting No. 4 held on 17 April 1997 at ICL Pathway, Feltham

Present : B Booth, M Twidale (PDA)

G Siswick, (POCL)

B Vaughan, J Bartholomew, D Barton, H Gillett, A Morley (ICL Pathway)

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Barry Vaughan introduced John Bartholomew, who has been appointed as Pathway Release 2 Manager.

The purpose of this meeting was to review the status of previous action points.

**1.0 Notes / Action Points from the meeting held on 10 April 1997**

The Notes / Action Points were agreed with the following exceptions :

Page 3, below AP 3 - 7 - Move paragraph commencing "Bob Booth warned..." from section 4.3 Quantum to section 4.1 Talexus.

Page 3 Section 4.3 Quantum - Amend first line to read "Following problems with Landis & Gyr re security methodologies..."

**2.0 Review Of Previous Action Points**

**(New Actions arising from this meeting numbered AP 4 - )**

AP1 - 1 Version 0.3 of the RCD was issued. V0.4 of the RCD will be issued on 14 April

**Status:** Pathways internal review of v0.4 identified the need for rework to improve clarity and to cross refer to functional specs and not the SADD. The revised version will be internally reviewed within Pathway on 24th April and formally issued to PDA for review on 25th April.- **action carried forward**

AP1 - 2 CAR 555.000.011 PDA responded on 4 April. With Pathway for sign-off

**Status:** B Vaughan to establish status - **action carried forward**

AP1 - 8 Post Shops - PDA to clarify the situation with regards to additional service requirements for release 2.

**Status:** Bob Booth to check status and report back to next meeting- **action transferred** to B Booth

AP1 - 9 Three Methods Of Working - PDA to clarify the situation with regards to service requirements for release 2.

**Status:** Bob Booth to check status and report back to next meeting- **action transferred** to B Booth

AP1 - 11 Broadcasts - G Siswick to check timetable to develop requirements with D Waltho

**Status:** Not an issue for Release 2. CAR due for June. POCL may want to slip this date. Action **cleared**

**AP 4 - 1 G Siswick to ensure D Waltho actions any change on CAR date for Broadcasts**

AP 3 - 1 B Vaughan to ensure v0.4 of RCD provided to PDA for review on 14 April, or contact M Purchase if more time needed

**Status:** As per AP 1 - 1 - Action **discharged**

AP 3 - 2 D Barton to produce cost differential between Keybudget and Talexus

**Status:** No progress since last meeting. Action **carried forward**

**AP 4 - 2 B Vaughan to clarify position re establishing cost differential by next meeting**

AP 3 - 3 B Booth to provide information on Talexus change to D Cooke by 17 April

**Status:** Action **discharged**

AP 3 - 4 G Siswick to arrange raising of Change Request for Schlumberger tariff structures (by 15 April)

**Status:** Action **discharged**

AP 3 - 5 B Vaughan to chase S Warwick (re closure of CAR 555.000011) and respond

**Status:** Action **carried forward**

AP 3 - 6 G Siswick to press for commercial response from Landis & Gyr to ensure technical documentation released to Pathway before 30 April

**Status:** Preliminary discussions held. Aiming for in principle agreement by next week  
Action **carried forward**

AP 3 - 7 B Booth to arrange meeting date between Pathway and Landis & Gyr (by 18 April)

**Status:** Action **discharged**

AP 3 - 8 B Vaughan to find out what needs to be agreed to ensure AP Client migration is enabled in Release 2 (by 17 April)

**Status:** Meeting held between B Booth and B Vaughan. Pathway will enable AP Client migration in Release 2. Action **discharged**

Pathway have requested to discuss their proposed solution with two or three POCL clients to ensure that the solution will work.

**AP 4 - 3 B Booth to prime J Bruce, PDA re taking this forward with A Ward/ R Smethurst**

Pathway confirmed that three actions were required to take AP Client migration forward. These were a) the production of a migration strategy for agreement with PDA, b) development of the migration process and c), production of a migration plan. Pathway asked if PDA could produce a 'strawman' on the sequence of AP Client cutover

**AP 4 - 4 B Booth to discuss request with J Bruce, PDA**

AP 3 - 9 B Vaughan to speak to B Booth re data timings to HAPS outside of this meeting

**Status:** Pathway will produce the data timings. Action **discharged**

**AP 4 - 5 Pathway to produce data timings to HAPS to B Booth by 24th April**

AP 3 - 10 B Vaughan to organise meeting between Pathway Release 2 manager and POCL to produce a plan to agree EFTPOS requirements

**Status:** Action **discharged**

AP 3 - 11 S Woolley to prime I McClay and S Thomas re meeting to produce plan for EFTPOS

**Status:** Action **discharged**

AP 3 - 12 B Booth to produce draft plan (for Inventory Management) by 17th April

**Status:** First draft plan (covering EFTPOS, SAPP/ADS and National Savings) produced by Dominic Barton. Bob Booth to review. Bob Booth will discuss the plan within POCL. Action **discharged**

**AP 4 - 6 A Morley to add responsibilities to plan and provide electronic copy when agreed to M Twidale for circulation to PDA/POCL attendees**

**AP 4 - 7 D Barton to respond to POCL on commercial proposals for various options under EFTPOS by 2nd May**

**AP 4 - 8 B Booth to discuss the plan with POCL and report at next meeting**

AP 3 - 13 B Vaughan to check current activities to agree Mobile Configuration solutions, and what (if anything) needs to be agreed for Release 2 RCD.

**Status:** Pathway have produced a proposed solution for mobile configurations which is subject to commercial discussions with POCL. Action **carried forward**

AP 3 - 14 M Twidale to copy latest high level release 2 plan to PDA/POCL attendees

**Status:** Action **discharged**

AP 3 - 15 A Morley to provide draft Release 3 definition plan by 17 April

**Status:** Action **discharged**

AP 3 - 16 M Purchase to consolidate PDA view on interim milestones for Release 2 and 3, based on Pathway's plans and development method

**Status:** Action **carried forward**

### **3.0 Any Other Business**

POCL sought information on an issue raised via TIP project in a memo from S Woolley to M Purchase. It was POCL understanding that from Release 2 Pathway would receive cash account mappings via POCL reference data to be used to generate the cash account. POCL is seeking confirmation that this functionality is in Release 2 and included in the RCD. A copy of the minute was provided to J Bartholomew.

**AP 4 - 9 J Bartholomew to respond on cash account issue by 24th April**

### **4.0 Date of Next Meeting**

Thursday 24th April 4.00 - 5.00 at ICL Pathway, Feltham