

## Pathway Change Management

**Change Control Board****Meeting Number 177****Monday, 20th August 2001, 13:30, Board Room (A2)**

Present: Ken Westfield (Chairperson), Alison Clarke (minutes), Graham Chatten, Liam Foley, Colin Lenton-Smith, Gill Jackson, Kieran McGuirk, Paul Westfield, Graham Hooper, Ian Morrison, Pat Lywood, Klaus Löffler, Kristine Neiras

Apologies/cc Stephen Muchow, Mike Earle, Peter Jeram, Martin Riddell

CP & CCN Originators: D Cooke (CP 3056), K Neiras (CPs 3057, 32058 & 3059), J Holmes ( CP 3061), A Adams (CP 3063), S Sutton (CP 3079), H Forrest (CP 3080)

**Change Proposals**

<b><u>CP Number</u></b>	<b><u>Title</u></b>	<b><u>Release</u></b>	<b><u>CCB Decision</u></b>	<b><u>Action</u></b>
3056	Expansion of APS Bar Code Manual Entry Field <i>Originator: D Cooke Sponsor: M Earle</i>	BI1 S14	N/A	Withdrawn from the agenda due to request for a further 1 week extension from POCL.
3057	Introduce Microsoft Internet Explorer Version 5 to Support Network Banking <i>Originator: K Neiras Sponsor: B Reynolds</i>	BI2	APPROVED	Presented to CCB by K Neiras together with CPs 3058 & 3059. K Neiras outlined that the CPs were a requirement for movement towards Network Banking. C Lenton-Smith queried whether these would be chargeable to POCL and K Neiras outlined that CPs 3058 & 3059 were not chargeable as these would also be used to upgrade internally, I Morrison stated that it was the current view that POCL would be charged for CP3057. G Jackson stated that the CPs did not present the complete picture as implementation was not covered and that P Lywood is to raise a new CP to document the implementation of these products for BI2. This is because the CPs are required to baseline and that it is difficult to impact them all individually for implementation. G Jackson also stated that these CPs are required to go forward in order to maintain the program plan. As such CCB Approve.
3058	Evaluation and implementation of SQL Server 2000 <i>Originator: K Neiras Sponsor: B Reynolds</i>	BI2	APPROVED	See CP 3057
3059	Introduce Microsoft NT4 Service Pack 6a to Support Network Banking <i>Originator: K Neiras Sponsor: B Reynolds</i>	BI2	APPROVED	See CP 3057
3061	Rebuild Broken Audit Trail Due to Missing / Damaged Tapes <i>Originator: J Holmes Sponsor: C.Lenton-Smith</i>	CI4 S06R	APPROVED	Presented to CCB by G Hooper, who stated that this was a discrete activity in order to recover lost data. L Foley questioned how this could be prevented from happening again in future and G Hooper stated that a 'read after write' mechanism had been introduced in order to check data but that there was no way to guarantee that this won't happen again. CCB Approve.
3063 CR0160a	User Notification of Committal of S10R and Beyond <i>Originator: A Adams Sponsor: P Lywood</i>	BI1 S14	CCN PENDING	P Lywood presented the CP to CCB. She stated that this was a fairly simple and straightforward change in order to notify the Postmaster of upgrades to the system. As such CCB agree to

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				submit the CCN to POCL. CCN Pending.
3079 CR0175	Introduce Quantrill as APS Client with a Direct Interface to ICL Pathway <i>Originator: S Sutton      Sponsor: M Earle</i>	CI4 S10R	<b>CCN PENDING</b>	Presented to CCB by K Loffler. C Lenton-Smith queried the costs/revenue and whether this would be charged as a fixed price to POCL. K Loffler stated that the charge would be on actual time spent rather than fixed. No Impact Spreadsheet was supplied. CCB agree to submit the CCN to POCL. CCN Pending.  <u>Actions:</u> 1. S Sutton to supply Impact Spreadsheet to Change Management.
3080 CR0174	Changes to Codified Agreement, Schedule A04, Contract Management <i>Originator &amp; Sponsor: H Forrest</i>	BI2	<b>CCN PENDING</b>	Presented to CCB as a straightforward document only change, to the codified agreement, the impact being 0.5hrs on H Forrest. As such CCB agree to submit the CCN to POCL. CCN Pending.

**Forecast Change Proposals**

Nothing to report

**Change Control Notes**

Nothing to report

**Any Other Business**

1. CR/CCN Status Report – Nothing to report.
  - ◆ R0135a – extension requested to 28/08/01 by POCL
  - ◆ R0152a & R0153a – awaiting new CPs form D Conniss. Clarification received form POCL by Ken Westfield.
  - ◆ R0160a – approved 20/08/01
  - ◆ R0162a – CCN 812a withdrawn, CCN 812b to be submitted to POCL 20/08/01 due to POCLs request to go forward without contingency.
  - ◆ R0173 – CCN826 withdrawn, new CCN to be submitted.
2. CP Status Report – Nothing to report

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**20<sup>th</sup> August 2001**