

Pathway Change Management

Programme Change Control Board (PCCB)
Meeting Number: 251
Thursday, 18th October 2001, 10:30am – 11.30am, Board Room (A2)

Present: Graham Chatten (Chairperson), Alison Clarke (Minutes), Pat Lywood, Ian Morrison, Nick Lawman, Lionel Higman, Mike Deverell, David Cooke, Nial Finnegan

cc CCB: Stephen Muchow, Peter Jeram, Colin Lenton-Smith, Liam Foley, Martin Riddell, Gill Jackson, Kieran McGuirk.
cc: Mike Earle, Tony Hayward, David Cooke, Cliff Wakeman, Peter Wiles, Geoffrey Vane, Janet Dore, Martin Whitehead, Glenn Stephens, Margaret Cudlip, Helen Pharoah, Alan D'Alvarez, Bushra Ali, Andy Scott, Suzanne Gordon, Paul Westfield, Pat Lywood, Sheila Bamber, Peter Burden, John Wright, Dave Law, Terry Beegan, Graham Hooper, Janet Reynolds, Jan Holmes, Hilary Forrest, Ian Morrison, Deirdre Johnson, Steve Newman, Ken Westfield, Andrew Axson, Graham Chatten, Rex Dixon, Paul Curley, Mike Woolgar, Karen Smith, Peter Sewell, Mike Stewart, Allan Hodgkinson, James Stinchcombe, Gareth Jenkins, Simon Fawkes, Julie Welsh, Dean Felix, David DL Johns, Debbie Richardson, Stacey Sutton, Mark Taylor, Klauss Loffler, Colum Quinn, Karen Morley, Mike Deverell, Neil Morgan, Tony Wicks, Kristine Neiras, David Richardson.

CP Originators: Nial Finnegan (CP 3125), Deirdre Conniss (CP 3108), D Cooke (CPs 3119, 3122, & 3103), Tony Wicks (CP 3109), Jan Holmes (CP 3061)

Fast Track Change Proposals

CP Number	Title	Release	PCCB Decision	Action
3125 R0198a CCN tba	Your Guide Kiosk - Changes to Software Build (Patch 4) <i>Originator: N Finnegan Sponsor: J Burton</i>	CI4 S10R	CCB PENDING	Presented to PCCB by N Finnegan together with the business case. L Higman stated that the PTU - SPTS impact was missing and stated that he would chase this. G Chatten noted amendments to be made to the Impact Spreadsheet and requested that N Finnegan amend these accordingly. As such PCCB agree to escalate to CCB. CCB Pending. <u>Actions:</u> 1. L Higman to supply PTU-LST impact. 2. N Finnegan to update business case accordingly.

Impacted Change Proposals

COMPANY IN CONFIDENCE

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CP Number	Title	Release	PCCB Decision	Action
3108	Send APS Data File delivery Statistics at Outlet Level <i>Originator: D Conniss Sponsor: J Wright</i>	Future	CCB PENDING	<p>Presented to PCCB by D Conniss who stated that this was part of the suite of changes for the Day D Rectification Plan and had not been included in CP 2934. D Conniss stated that there was a manual method of achieving this but that this was risky. D Conniss also stated that the cost of doing this manually over the lifecycle of the project would be approximately the same as the costs of automation. G Chatten suggested that D Conniss update the CCB Summary to include this. N Lawman stated that there was an APDU impact of 30days missing and that he would chase this. I Morrison queried whether M Riddell supported the CP and D Conniss stated that he did. P Lywood suggested that the CP be escalated to CCB on the 29/10/01 so that M Riddell could sponsor it at CCB. As such PCCB, agree to escalate to CCB. CCB Pending.</p> <p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. N Lawman to chase APDU impact. 2. D Conniss to update Impact Spreadsheet and CCB Summary accordingly.
3119 R0165b CCN tba	Process to Invoke APS Workstation Changes <i>Originator & Sponsor: D Cooke</i>	N/A	CCB PENDING	<p>Presented to PCCB by D Cooke. G Chatten stated that there was a spurious impact from APDU –System test on the CP and N Lawman said that he would investigate this. D Cooke stated that there was also a Release management impact, which was not required. D Cooke outlined the reasons behind the CP and stated that he was waiting confirmation for impact form D Wilcox of 5 days. L Higman requested clarification from D Cooke regarding testing and D Cooke stated that this was not required. As such PCCB, agree to escalate to CCB.</p> <p><u>Actions:</u></p> <ol style="list-style-type: none"> 1. D Cooke to confirm impact with D Wilcox and forward to Change Management
3120 R0190 CCN tba	Your Guide Service Monitoring <i>Originator: A Paterson Sponsor: L Foley</i>	N/A	FOR IMPACT	<p>Withdrawn from the agenda by PCCB Chariman as it was not ready to be presented. YG Project Manager informed.</p>

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3122 R0189 CCN tba	Introduce AON as an APS Client with a Direct Interface to ICL Pathway <i>Originator & Sponsor: D Cooke</i>	BI1 S11	CCB PENDING (PROVISIONALLY APPROVED)	<p>Presented to PCCB by D Cooke. The CP was provisionally approved at CCB 185, and is presented here for confirmation of impacts. D Cooke stated that an SCP was expected today and that the ISD impact would now be 3 days. L Higman stated that there would be an SPTS impact of 3 days. D Cooke stated that the CCN would be the same as those for other AP client connections. G Chatten requested that D Cooke prepare the Impact Spreadsheet and CCB Summary for CCB in order to show the true cost. As such PCCB agree to escalate to CCB Pending.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. D Cooke to prepare the Impact Spreadsheet and CCB Summary for presentation to CCB 2. D Cooke to update CCN accordingly.
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Deferred Change Proposals

CP Number	Title	Release	PCCB Decision	Action
3109	The Development and Introduction of version 2.0 of the Riposte Integrity Checker <i>Originator: T Wicks Sponsor: M Stewart</i>	BI2	CCB PENDING	Re-presented to PCCB actions from PCCB 250 have now been cleared and P Lywood now confirms that there is no specific ISD impact associated with this. As such PCCB agree to escalate to CCB.

RATS Assessed Change Proposals

Nothing to report

Re-Targeted Change Proposals

Nothing to report

Additional/Increased Impacts

CP Number	Title	Release	PCCB Decision	Action
3061	Rebuild broken Audit Trail due to Missing / Damaged tapes <i>Originator: J Holmes Sponsor: C Lenton-Smith</i>	CI4 S10R	APPROVED	Presented to PCCB with an additional 1day PTU impact due to Maestro impact. PCCB approve the additional impact.

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3103	Withdraw Royal and Sun Alliance AP Client Specification and associated software <i>Originator & Sponsor: D Cooke</i>	BI1 S11	APPROVED	Presented to PCCB with an additional 1day APDU impact. PCCB approve the additional impact.
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Any Other Business

- ♦ **CP Status Report** - Nothing to report
- ♦ **PCCB Action Register** – Not presented to PCCB. A Clarke to send out post meeting.
- ♦ I Morrison questioned whether Change Management kept records of how many CPs are sent out at which classification, and requested that Change Management complete an exercise to check this. Change Management to pursue.

Change Management
18th October 2001