

Pathway Change Management

Programme Change Control Board (PCCB)
Meeting Number: 240
Thursday, 2nd August 2001, 10:30am – 11.30am, Board Room (A2)

Present: Ken Westfield (Chairperson), Mark Taylor, Ian Morrison, Lionel Higman, Mike Deverell, Pat Lywood, Deirdre Conniss, Graham Hooper, Mike Earle, Graham Chatten.

cc CCB: Stephen Muchow, Peter Jeram, Colin Lenton-Smith, Liam Foley, Martin Riddell, Gill Jackson, Kieran McGuirk.

cc: Mike Earle, Tony Hayward, David Cooke, Cliff Wakeman, Peter Wiles, Geoffrey Vane, Janet Dore, Martin Whitehead, Glenn Stephens, Margaret Cudlip, Helen Pharoah, Alan D'Alvarez, Bushra Ali, Chris Wannell, Andy Scott, Suzanne Gordon, Paul Westfield, Pat Lywood, Sheila Bamber, Peter Burden, John Wright, Dave Law, Terry Beegan, Graham Hooper, Janet Reynolds, Jan Holmes, Hilary Forrest, Peter Lindsey, Ian Morrison, Deidre Johnson, Steve Newman, Ken Westfield, Andrew Axson, Graham Chatten, Rex Dixon, Paul Curley, Mike Woolgar, Karen Smith, Peter Sewell, Mike Stewart, Allan Hodgkinson, James Stinchcombe, Gareth Jenkins, Simon Fawkes, Julie Welsh, Dean Felix, David DL Johns, Debbie Richardson, Stacey Sutton, Mark Taylor, Klauss Loffler, Neil Morgan, Colum Quinn, Karen Morley, Mike Deverell, Neil Morgan, Kristine Neiras, Steve Reed, David Richardson.

CP Originators: D Cooke (CP 3056 & 3060) J Pope (3067), D Conniss & J Wright (CP3075 & 3076), K Loffler (CP3060), A Adams & P Lywood (CP 3062 & CP3063), & Sponsors P Goodwin & P Lywod (CP3065)M Stewart & M Riddell (CP 2914), N Coutya & R Brunskill (CP 2762), G Vane & C Wannell (CP2989), J Holmes & C Lenton-Smith (CP3061)

Fast Track Change Proposals

| CP Number | Title | Release | PCCB Decision | Action |
|----------------|---|----------|---------------|--|
| 3067 R0171 | Change of Control Total in CTS Sub-File Transfer <i>Originator & Sponsor: J Pope</i> | CI4 S10 | CCB PENDING | CM explained the rational behind this CP and associated CP 3066 and CCN 820, This was primarily presented for visibility and to gain additional impacts to confirm the impacts entered on the CCN. Although Impacts are still outstanding, the PCCB agreed to present to CCB for Approval as work has already been delivered. |
| 3075 R0152a | Introduction of AP Management Information Reports (File Delivery Details) <i>Originator: D Conniss Sponsor: J Wright</i> | CI4 S10R | SUSPENDED | D Conniss explained the reason behind the late raising of the CPs (3075 & 3076), and went on to explain the clarification of requirements that had been obtained from POCL since the CPs were raised. Members of the PCCB stressed their concerns regarding the requirements as expressed. CM explained that extension on the CR responses had been agreed until 13/08/01. It was also noted that the intended release was unlikely and there was discussion on the available releases for Data Centres. PCCB agreed to suspend the CPs as they stand and await updated CPs reflecting the clarified requirements. Actions: 1. D Conniss to update CPs and pass to CM. 2. CM to send updated CPs out for re-impact. 3. I Morrison to clarify releases for Data Centres |

COMPANY IN CONFIDENCE

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| 3076 R0153a | Introduction of AP Management Information Reports (File Delivery Performance Snapshot) <i>Originator: D Commiss Sponsor: J Wright</i> | CI4 S10R | SUSPENDED | See CP3075 above. |
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Impacted Change Proposals

| CP Number | Title | Release | PCCB Decision | Action |
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| 3056 R0135a | Extension of APS Bar Code Manual Entry Field <i>Originator: D Cooke Sponsor: D Cooke/M Earle</i> | CI4 S10 CI4 S14 / Cash A/c | CCB PENDING | M Earle presented the CP to the PCCB and acknowledged that the proposed release was not possible. POCL had requested a prompt response, but were aware that this might not be possible. M Earle agreed to take this CP to 12:05 after the PCCB and depending on the outcome this would be presented to CCB, it was suggested that this would be in the Cash Account drop (CI4 S14?). To this end, the status would be updated to CCB Pending. |
| 3060 | Introduction of Talexus Phase 2: RTI <i>Originator: D Cooke Sponsor: K Loffler</i> | BI3 | FOR IMPACT | CM explained that this CP was raised to extract impacts from the Talexus CP 2988, to allow the two distinct phases to be separated. It had been hoped that guidance on how the impacts would be split would have been presented at the board. CM would chase the originator/sponsor for guidance on how to proceed. Actions: 1 CM to discuss split of impacts between 2988 and 3060 with K Loffler and how he proposes to progress this CP. |
| CP3062 R0160a | User Notification of Committal to S10 <i>Originator: A Adams Sponsor: P Lywood</i> | CI4 S10 | CCB PENDING | P Lywood stated that this CP had been impacted, and was waiting a Tivoli impact. CM stated that this had been provided prior to the meeting. P Lywood agreed to produce the impact spreadsheet for CCB and draft CCN, which would also cover CP3063. CM suggested that due to issues raised with previous variant of this change it would be advantageous if P Lywood could agree the proposed CCN with H Forrest prior to submission. PCCB agreed to a status of CCB Pending. Actions: 1 P Lywood to discuss the draft CCN with H Forrest. 2 P Lywood to raise additional paperwork for presentation to CCB. |
| CP3063 R0160a | User Notification of Committal to S10R and Beyond <i>Originator: A Adams Sponsor: P Lywood</i> | CI4 S10R | FOR IMPACT | P Lywood requested that this CP remain at For Impact at this stage to allow additional data to be gathered before being presented to CCB with CP3062 and associated CCN. |

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| CP3065 | ISD Involvement in testing of S10 and to upgrade the live estate to S10 <i>Originator: P Goodwin Sponsor: P Lywood</i> | CI4 S10 | FOR IMPACT | P Lywood requested that this CP remain at For Impact to gather impacts. P Lywood stated that this was not associated with CPs 3062 and 3063 and therefore did not affect the associated CCN. |
| CP3061 | Rebuild Broken Audit Trail due to Missing / Damaged Tapes <i>Originator: J Holmes Sponsor: C Lenton-Smith</i> | N/A | FOR IMPACT | G Hooper presented the CP that had been added late to the agenda due to a letter from POCL regarding the tapes and the current situation. POCL believed that the data was unrecoverable, and G Hooper wished to be in a position to report that it could be recovered. The data was available from CS, but in the wrong format Key impacts were still required from IPDU PTI (re-impact) and ISD. G Hooper stated that there was a PinCL on this now and this would be communicated to CM for relating to the CP. G Hooper stated that in J Holmes' absence he would raise the required impact spreadsheet when all impacts had been received. Actions: 1 I Morrison to progress IPDU PTI impact. 2 CM to progress ISD impact. 3 G Hooper to pass PinCL data to CM. 4 G Hooper to raise impact spreadsheet when impacts received. |

Deferred Change Proposals

| CP Number | Title | Release | PCCB Decision | Action |
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| 2914 | Upgrade of BMC Patrol to Version 3.4 on Main Hosts & Data Warehouse Systems <i>Originator: M Stewart Sponsor: M Riddell</i> | CI4 S10R | DEFERRED | I Morrison informed the PCCB that he had reviewed the CP, but required clarification and additional data from G Stephens who was on annual leave. PCCB defer with the following actions: Actions: 1. I Morrison to review the CP with G Stephens and report to the next PCCB. |
| 2762 | Reconciliation Suite Re-Runnability <i>Originator: N Coutya Sponsor: R Brunskill</i> | BI2 | DEFERRED | CM reported that the actions from the last meeting on M Stewart had been completed: M Peach statement had been incorporated and R Brunskill had agreed to sponsor the CP. I Morrison stated that under his action he intended to take the CP to 12:05 and would report following that meeting. PCCB defer with the following actions: Actions: 1 I Morrison to present CP to 12:05 and report outcome to PCCB. |

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| 2989 | Baseline VPN Re-Direct <i>Originator: G Vane Sponsor: C Wannell</i> | BI2 | CCB PENDING | I Morrison stated that the impact from IPDU had been amended to 3 days and as such he now believed that the CP could be represented to CCB for approval. P Lywood requested I Morrison supply the impact spreadsheet and CCB summary , and agreed to sponsor at CCB |
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RATS Assessed Change Proposals - Nothing to report

Re-Targeted Change Proposals - Nothing to report

Additional/Increased Impacts - Nothing to report

Any Other Business

- ♦ **CP 2912/CP2958/CP2993 – Closedown CP** – P Lywood reported that she had not been able to raise a further CP to neatly closedown the CPs. After discussion, it was agreed that the associated COs would be closed by CM, and commented accordingly. The CPs would also be commented and closed automatically.
- ♦ **CP Status Report** – No report presented.
- ♦ **PCCB Outstanding Actions** – No report presented

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