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**From:** Mark R Horne [CN=Mark R Horne/OU=e/O=POSTOFFICE]  
**Sent:** 24/10/2006 15:13:35  
**To:** Post Office Ltd (all)  
**Subject:** Focus online - issue 32/06 : 24/10/2006



**Issue 32/06**

**24.10.06**



The Golden Ticket Scheme rewards branch managers, subpostmasters and Network Managers for excellent Focus product sales in their branches.

Congratulations to our quarter two winners who have been sent a golden ticket inviting them to a luxury weekend break at Stapleford Park Country House Hotel in November.

The winners are:

Burnside  
West Monkseaton  
Well Street  
Forest Gate  
Abbey Road  
Boldmere  
Cold Bath Road  
Westgate  
Charlton Church  
Magor

Pendlebury  
Unsworth  
Holyport  
Brixington  
Vicarage Lane  
Meads  
Portstewart  
Ballee  
York Road  
Holywell

Northolt  
Waterlooville  
Sudbury

Wood Green  
Liskeard  
North Walsham  
Staines  
Halstead  
Beverley  
Diss

Mike Elliot  
Steve Gibbs  
Martin Rouse  
Dessie Brown  
Katharine Sulley  
Michael Farr  
Peter Barnard  
Graham Brown

## Contact

Email: [communications.team@royalmail.com](#)

The Employee Disclosure policy and guidelines have been reviewed and updated following a recent audit of Royal Mail Group policies and procedures. This policy is an important part of making the company a good place to work and helps to protect its reputation in the community and marketplace.

The employee disclosure (often called "Whistleblowing") policy enables employees to raise concerns about inappropriate behaviour (e.g. behaviour linked to criminal activity, fraud, conflicts of interest or health and safety breaches). In most instances colleagues should be able to raise these issues through their line manager or other routes such as the [Security](#) and [CSR](#) helplines. The employee disclosure policy concerns those occasional situations where a colleague feels these routes cannot be used, or the matter is so serious that it needs escalating to a senior level of management.

As long as a disclosure is made in 'good faith', the policy protects and allows colleagues to make disclosures in a confidential manner. In return Royal Mail Group is responsible for investigating a complaint and, where appropriate, taking effective remedial action.

Details of the updated [policy and guidelines](#) and who to contact to raise a concern have been posted on Royal Mail Group's Intranet site.

## Contact:

Peter Tansley - Head of Internal Audit  
Telephone

To reflect the changes made under the Organisational Design Review, the email address for 'Training Delivery Team' has been changed to 'Outlet Field Support'.

Several of our forms still have the old address, but please be assured that updated versions will

be issued soon.

If you have any queries please email them to our new address or contact the team on the number below.

**Contact:**

Roy Grindrod – Outlet Support Team leader

Telephone:

Email: [Outlet Field Support](#)