

Message

From: Mark R Horne [CN=Mark R Horne/OU=e/O=POSTOFFICE]
Sent: 24/10/2006 15:13:35
To: Post Office Ltd (all)
Subject: Focus online - issue 32/06 : 24/10/2006



Issue 32/06

24.10.06



The Golden Ticket Scheme rewards branch managers, subpostmasters and Network Managers for excellent Focus product sales in their branches.

Congratulations to our quarter two winners who have been sent a golden ticket inviting them to a luxury weekend break at Stapleford Park Country House Hotel in November.

The winners are:

Burnside
West Monkseaton
Well Street
Forest Gate
Abbey Road
Boldmere
Cold Bath Road
Westgate
Charlton Church
Magor

Pendlebury
Unsworth
Holyport
Brixington
Vicarage Lane
Meads
Portstewart
Ballee
York Road
Holywell

Northolt
Waterlooville
Sudbury

Wood Green
Liskeard
North Walsham
Staines
Halstead
Beverley
Diss

Mike Elliot
Steve Gibbs
Martin Rouse
Dessie Brown
Katharine Sulley
Michael Farr
Peter Barnard
Graham Brown

Contact

Email: communications.team@royalmail.com GRO

The Employee Disclosure policy and guidelines have been reviewed and updated following a recent audit of Royal Mail Group policies and procedures. This policy is an important part of making the company a good place to work and helps to protect its reputation in the community and marketplace.

The employee disclosure (often called "Whistleblowing") policy enables employees to raise concerns about inappropriate behaviour (e.g. behaviour linked to criminal activity, fraud, conflicts of interest or health and safety breaches). In most instances colleagues should be able to raise these issues through their line manager or other routes such as the [Security](#) and [CSR](#) helplines. The employee disclosure policy concerns those occasional situations where a colleague feels these routes cannot be used, or the matter is so serious that it needs escalating to a senior level of management.

As long as a disclosure is made in 'good faith', the policy protects and allows colleagues to make disclosures in a confidential manner. In return Royal Mail Group is responsible for investigating a complaint and, where appropriate, taking effective remedial action.

Details of the updated [policy and guidelines](#) and who to contact to raise a concern have been posted on Royal Mail Group's Intranet site.

Contact:

Peter Tansley - Head of Internal Audit
Telephone GRO

To reflect the changes made under the Organisational Design Review, the email address for 'Training Delivery Team' has been changed to 'Outlet Field Support'.

Several of our forms still have the old address, but please be assured that updated versions will

be issued soon.

If you have any queries please email them to our new address or contact the team on the number below.

Contact:

Roy Grindrod – Outlet Support Team leader

Telephone: GRO

Email: [Outlet Field Support](#)