

Message

From: WALKER, Janet [GRO]
Sent: 17/11/2014 11:06:42
To: Avene O'Farrell [GRO]
Subject: RE: Meeting with James Arbuthnot MP - Monday 17th November
Attachments: image001.png; image002.png

Dear Avene

Thank you for this. The meeting is confirmed, and James is looking forward to it.

The usual rigmarole applies – can Paula and her colleagues please call me on reaching reception at Portcullis House, on extension [GRO] and my colleague Susanne Charlett will come and collect them.

Many thanks

Yours ever,

Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

From: Avene O'Farrell [GRO]
Sent: 17 November 2014 10:48
To: WALKER, Janet
Subject: Meeting with James Arbuthnot MP - Monday 17th November

Dear Janet,

Hope you are well. Just re-confirming today's meeting at 4:30pm.

Paula will be accompanied by the following colleagues:

Mark Davies
Chris Ajuard
Angela Van-Den-Bogerd

Best wishes,

Avene

Avene O'Farrell | Executive Assistant to Paula Vennells, Chief Executive

148 Old Street, London, EC1V 9HQ

GRO

POST
OFFICE

From: WALKER, Janet [GRO]
Sent: 05 November 2014 10:47
To: Avene O'Farrell
Subject: RE: Requested meeting with James Arbuthnot MP

Dear Avene

Thanks for your reply, and please thank Paula for her generosity.

The meeting will take place here at Portcullis House. Paula has been here before and if she asks staff on reception to call me on extension [GRO] I shall come and collect here.

The attendees will be:

James
Alan Bates
Andrew Bridgen MP
Oliver Letwin
Mike Wood

Is Paula bringing colleagues, do you know?

Many thanks and all the best,
Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

From: Avene O'Farrell [GRO]
Sent: 04 November 2014 09:28
To: WALKER, Janet
Subject: RE: Requested meeting with James Arbuthnot MP

Morning Janet,

Paula has no objection to Alan Bates attending the meeting. Do you have a list of attendees you could send me at this stage? Also, can I just confirm if the meeting will be in the House of Commons or Portcullis House?

Many thanks and look forward to hearing from you in due course.

Kind regards,

Avene

Avene O'Farrell | Executive Assistant to Paula Vennells, Chief Executive

148 Old Street, London, EC1V 9HQ

GRO

POST
OFFICE

From: WALKER, Janet [GRO]
Sent: 31 October 2014 10:52
To: Avene O'Farrell
Subject: RE: Requested meeting with James Arbuthnot MP

Hi Avene

This is really good news. Thank you and please thank Paula for making this date.

James wondered whether she would have any objection if Alan Bates attended. Might you pass this to her and let me know? James was keen that she hears what he has to say, as well as that of the other MPs.

I will forward a proposed agenda in due course.

Many thanks and I look forward to hearing from you.

Kind regards,
Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

From: Avene O'Farrell [GRO]
Sent: 30 October 2014 16:02
To: WALKER, Janet
Subject: RE: Requested meeting with James Arbuthnot MP

Hi Janet,

Many thanks for holding the slot and I can confirm that Paula is able to make a meeting on 17th November at 4:30pm.

I'll mark in the diary.

Best,

Avene

Avene O'Farrell I Executive Assistant to Paula Vennells, Chief Executive

148 Old Street, London, EC1V 9HQ

GRO

POST
OFFICE

From: WALKER, Janet [GRO]
Sent: 29 October 2014 12:35
To: Avene O'Farrell
Subject: RE: Requested meeting with James Arbuthnot MP

Hi Avene

Many thanks. It's being held, and please do let me know as soon as possible if this can be confirmed, as all MPs are holding this at the moment.

Kind regards,
Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

www.jamesarbuthnot.com

From: Avene O'Farrell **GRO**
Sent: 29 October 2014 09:37
To: WALKER, Janet
Subject: RE: Requested meeting with James Arbuthnot MP

Hi Janet,

Thanks for the email. I didn't catch Paula yesterday afternoon and she is in an all day board meeting today. Could you please hold the slot on 17th November at 4:30pm, until tomorrow when I can confirm? The date looks like it could work with some shuffling, but I need to check with Paula before I can be sure.

Hope this is ok and I'll be in touch tomorrow.

Best wishes,

Avene

Avene O'Farrell | Executive Assistant to Paula Vennells, Chief Executive

148 Old Street, London, EC1V 9HQ



From: WALKER, Janet **GRO**
Sent: 28 October 2014 16:31
To: Avene O'Farrell
Subject: RE: Requested meeting with James Arbuthnot MP

Hi Avene

James has asked whether Paula could attend a meeting here at Westminster starting at 4.30pm on Monday 17 November 2014. She mentioned she would have to consult her diary. Might you let me know as soon as possible please as we have other MPs holding that time and date.

If this does not work, might you offer some alternatives? Monday evenings work very well here.

Many thanks,
Kind regards,
Janet

Janet Walker

Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

From: Avene O'Farrell **GRO**
Sent: 27 October 2014 16:51
To: WALKER, Janet
Subject: RE: Requested meeting with James Arbuthnot MP

Hi Janet,

Many thanks and yes please let's confirm 3:30pm tomorrow. Could James call Paula on her mobile which is 07786 174638.

Best wishes,

Avene

Avene O'Farrell | Executive Assistant to Paula Vennells, Chief Executive

148 Old Street, London, EC1V 9HQ

GRO

POST
OFFICE

From: WALKER, Janet **GRO**
Sent: 27 October 2014 16:11
To: Avene O'Farrell
Subject: RE: Requested meeting with James Arbuthnot MP

Hi Avene

Thank you for this. James is content to have a word but he would prefer to meet Paula face to face and wants other MPs to join him, namely Oliver Letwin, Andrew Bridgen, and Mike Wood. So, a preliminary and brief word tomorrow would work well but he does want a meeting subsequently.

Shall we say 3.30pm, Tuesday 28 November for a phone conversation for half an hour? And what number is best to reach Paula on at that time, please?

Kind regards,

Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

From: Avene O'Farrell **GRO**
Sent: 27 October 2014 15:53
To: WALKER, Janet
Subject: RE: Requested meeting with James Arbuthnot MP

Hi Janet,

Hope you are well. I've just left a vm. Paula was wondering if James might be free for a call tomorrow afternoon? We could be flexible if he has any time, but good times for us include 1-2pm and 3-4pm, or 4:45pm.

Many thanks and I look forward to hearing from you.

Kind regards,

Avene

Avene O'Farrell I Executive Assistant to Paula Vennells, Chief Executive

148 Old Street, London, EC1V 9HQ

GRO

POST
OFFICE

From: WALKER, Janet **GRO**
Sent: 23 October 2014 09:40
To: Avene O'Farrell
Subject: RE: Requested meeting with James Arbuthnot MP

Thanks Avene

James is being contacted by the media and will need to speak to them soon. He wants to speak to Paula before he talks to them. Can you please let Paula know this as a matter of urgency? In addition, we know that Ron from Second Sight is trying to reach her. He would like to tell her how things are going from his perspective and James is very keen for her to hear what he has to say.

Kind regards
Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

From: Avene O'Farrell **GRO**
Sent: 23 October 2014 09:22
To: WALKER, Janet
Subject: RE: Requested meeting with James Arbuthnot MP

Dear Janet,

Thanks for your email and vm yesterday. Paula is actually on leave this week so has not seen the letter yet. I will ensure she sees it on her return on Monday. November is looking very congested at present, so I will need to speak to Paula to see what we can shift in the diary to accommodate a meeting, so can you please leave it with me and I'll give you a call once I have spoken to Paula on Monday.

Many thanks and we'll speak next week.

Best wishes,

Avene

From: WALKER, Janet **GRO**
Sent: 22 October 2014 16:23
To: Avene O'Farrell
Subject: Requested meeting with James Arbuthnot MP
Importance: High

Dear Avene

Last Friday James sent a letter to Paula requesting a meeting. Could you please give me a call at the earliest possible opportunity to arrange. I must let you know that we are now receiving calls from numerous journalists about the mediation scheme and so this meeting is a matter of considerable urgency.

I look forward to hearing from you.

Best wishes,
Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

From: Avene O'Farrell GRO k
Sent: 03 July 2014 14:05
To: WALKER, Janet
Subject: RE: Draft note to MPs

Hi Janet

The letter was put in the post yesterday evening.

Many Thanks

Sarah, deputising for Avene

Avene O'Farrell | Executive Assistant to Paula Vennells, Chief Executive

148 Old Street, London, EC1V 9HQ

GRO

POST
OFFICE

From: WALKER, Janet GRO
Sent: 02 July 2014 15:23
To: Avene O'Farrell
Subject: RE: Draft note to MPs

Dear Avene

I wonder if I might press for the note mentioned in our previous correspondence, please?

Many thanks

Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

From: Avene O'Farrell **GRO**
Sent: 30 June 2014 15:08
To: WALKER, Janet
Subject: FW: Draft note to MPs

Dear Janet,

Hope you are well.

Apologies for the delay in coming back to you regarding your request below. It the paper still required? If so, we should be in a position to send you over something tomorrow.

Best wishes,

Avene

Avene O'Farrell | Executive Assistant to Paula Vennells, Chief Executive

148 Old Street, London, EC1V 9HQ

GRO

POST
OFFICE

From: WALKER, Janet **GRO**
Sent: 18 June 2014 10:13
To: Paula Vennells
Subject: Draft note to MPs

Dear Paula,

James has asked me to thank you for your letter of 12 June. He wonders whether you might send him something to consider by way of a circulation to MPs by the end of next week. He would like to be able to tell the MPs why no meeting is going to take place, and what progress is being made.

Might your office let him have something to consider, please?

Many thanks.

Yours ever,
Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO

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