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**From:** [IRRELEVANT] (ShEx) [/O=BIS PRODUCTION/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C87CD3E3001F4EE0B6B546D4B7136943-  
[IRRELEVANT]  
**Sent:** Tue 03/03/2015 9:19:43 AM (UTC)  
**To:** Thompson Laura (Shareholder Executive); [GRO]  
**Subject:** FW: [OFFICIAL-SENSITIVE] Sparrow paper for the Board - Action required  
**Attachment:** A 1 Board\_Sparrow\_summary paper\_v7.docx  
**Attachment:** A 2015 02 18 Sparrow Sub committee minutes FINAL.doc  
**Attachment:** B1 Sparrow\_paper\_v6.pdf  
**Attachment:** B2 Letter from Sir Anthony Hooper to Adrian Bailey.pdf  
**Attachment:** B3 Letter from Sir Anthony Hooper to Jo Swinson MP.pdf  
**Attachment:** B4 Project Sparrow Sub ctte grid v3.docx  
**Attachment:** C Executive summary.doc  
**Attachment:** D1 handling plan.doc  
**Attachment:** D2 Post Office Mediation Scheme Update.docx  
**Attachment:** E Mediation\_resourcing.docx

**CLASSIFICATION: OFFICIAL-SENSITIVE**

Dear Laura,

As requested by James, here is the sparrow email.

Regards

[IRRELEVANT]

| PA to Robert Swannell (Chair), Richard Callard and Tim Martin |

[GRO]

**CLASSIFICATION: OFFICIAL-SENSITIVE**

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**From:** Alwen Lyons; [GRO]  
**Sent:** 02 March 2015 13:05  
**To:** Neil McCausland; Virginia Holmes; Tim Franklin; Alisdair Cameron  
**Cc:** 'Alice Perkins'; [GRO] Alasdair Marnoch; Callard Richard (ShEx); Paula Vennells; Jane MacLeod; Mark R Davies; Tom Wechsler; Belinda Crowe; Alwen Lyons  
**Subject:** Sparrow paper for the Board - Action required

Dear All

Apologies for the number of attachment to this email. They relate to the Sparrow Sub Committee held on the 18th February and the subsequent recommendation to the Board for endorsement.

The Paper from Jane and Mark, shown as attachment A1, gives the background to the request and explains the other attachments.

Would you please let me know if you are happy to support the proposal.

Many thanks

Alwen

A 1 – the paper  
A Sparrow Sub Committee 18<sup>th</sup> February minutes

B1 – Sparrow Sub Committee paper 18<sup>th</sup> February  
B2 – Tony Hooper’s letter to the BIS Select Committee  
B3 – Tony Hooper’s letter to Jo Swinson  
B4 – The additional grids produced for the Sub Committee 18<sup>th</sup> February  
C – the draft summary of the end of term report  
D1 – the communications plan  
D2 – the draft Press Notice  
E - the resourcing mediation paper



**Alwen Lyons**  
Company Secretary

148 Old Street  
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