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**From:** Mark Underwood [GRO]  
on behalf of Mark Underwood [GRO] [GRO]  
**Sent:** 13/10/2015 18:22:10  
**To:** Jane MacLeod [GRO]  
**CC:** Patrick Bourke [GRO]; Rodric Williams [GRO]  
**Subject:** Draft note to accompany the updated and attached chronology for Jonathan Swift QC  
**Attachments:** Re: draft terms of reference; 151009 Mediation Scheme Timeline - Confidential & Subject to Legal Privilege CLEAN.docx

Hi Jane,

Attached is Jonathan's reply to your most recent note. Given we agreed that the answer's to Q6 & 7 would be provided to him tomorrow, can I suggest the following as a response:

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Dear Jonathan,

In my email of 10 October 2015, I sent you a draft chronology of events over the last four years and said that I would provide you with the documents it is drawn from early this week. Having now collected c75% of these documents it is apparent that, due to their volume, doing so would involve providing a huge (136MB) amount of documentation – not all of which would necessarily be helpful to you at this stage of the work.

Can I suggest instead that, looking at the updated Chronology I attach, you identify any documents you feel you would particularly like to see at this juncture and I will ask the team here to get them over to you as soon as possible? For information purposes, those 'events' that are highlighted in yellow have been previously supplied and those with a 'tick' in the 'schedule' column have had their supporting documentation identified.

In respect of the outstanding questions (6 & 7) you posed in the draft Terms of Reference - I hope to be in a position to provide answers to these tomorrow.

Kind Regards

Jane

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Mark Underwood  
Complaint Review and Mediation Scheme  
[GRO]