

**From:** Williams, Jessica - UKGI [/O=HMT/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7754A2367659427EB7AB1B61D4D75ECE-WILLIAMS, JESSICA (J)]

**Sent:** Thur 10/11/2016 8:45:11 PM (UTC)

**To:** James MPST [GRO]; Dollin, Michael - UKGI [GRO];  
Baugh, James - UKGI [GRO]

**Cc:** UKGI POL Team [GRO]; Pettitt Josh (Communications) [GRO]

**Subject:** RE: 161110 Debate Briefing - WHD Future of the Post Office first cut for James R

**Attachment:** 161110 Debate Briefing contents page.docx

**Attachment:** 20161110 briefing pack - WHD - Future of the Post Office.docx

**Attachment:** 20161110 Speech - WHD - Future of the Post Office.docx

Claire,

PSA. Is this what you mean? I'll call you in the morning to discuss if you that's easier?

Also – Richard Callard and Tim McInnes will be on box duty.

Jess

Jessica Williams

**Post Office Network Shareholder Team / Green Investment Bank Shareholder Team**

**UK Government Investments**

1 Victoria Street | London | SW1H 0ET

T: [GRO] | M: [GRO]  
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**From:** James MPST [mailto:[GRO]]

**Sent:** 10 November 2016 11:50

**To:** Dollin, Michael - UKGI <[GRO]> Williams, Jessica - UKGI [GRO];  
Baugh, James - UKGI <[GRO]>

**Cc:** UKGI POL Team <[GRO]> Pettitt Josh (Communications) <[GRO]> James MPST <[GRO]>

**Subject:** RE: 161110 Debate Briefing - WHD Future of the Post Office first cut for James R

Hi there

Just picking up for James as he is out the office today. Some initial thoughts from me – afraid I can't comment on policy but I've made some suggestions in terms of layout etc.

It's probably easier to send up what we need in 3 separate docs so the page numbering is clear. So....

One doc with the cover and contents page (no need for page numbers)

One doc with the speech (pg numers x of x) – this means Margot can pull the pages out etc without them getting swept up into the pack

One separate doc with the briefing etc starting from page 1

Michael – we had a quick chat about the speech. I think it's best on second thoughts to just remove the 'if raised' bits given this makes up her full speech. Margot is quite good at sifting out bits of the speech (and adding bits in if needed) that don't appear to be relevant after hearing everyone speak and it's something that James can flag to her if needed. I'll also touch base with the MP's office to see if they are happy to share pointers or a copy of their speech.

Josh – copying you in, in case there's anything you want to feed in on the comms side.

Do you know who will be accompanying James in the box on the day? Appreciate that's a way away and it may already have been sorted but I'll push along as much as I can in his absence.

Many thanks,  
Claire



**Claire Gregory**  
Private Secretary to Margot James MP  
Parliamentary Under Secretary of State for Small Business, Consumers  
and Corporate Responsibility  
Department for Business, Energy and Industrial Strategy  
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**From:** Dollin, Michael - UKGI [mailto:[GRO](mailto:GRO)]  
**Sent:** 10 November 2016 10:58  
**To:** James MPST  
**Cc:** UKGI POL Team  
**Subject:** 161110 Debate Briefing - WHD Future of the Post Office first cut for James R

James,

This is the first cut of the WHD debate pack for your perusal prior to us putting it up on Friday for MJ to digest over the weekend (some of us have all the luck).

Please get comments to James Baugh and Jess Williams as soon as you have them,

Kind rgds and see you when back from leave

Michael

Michael Dollin | Assistant Director  
**UK Government Investments**  
*Corporate finance and governance in government.*

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