



Postmaster Litigation Subcommittee Agenda

Date	
24 September 2018	
Start Time	Finish Time
16.00 hrs	17.00 hrs
Location	
1.19 Wakefield	

Present	Other Attendees	Apologies
<ul style="list-style-type: none"> • Tim Parker - Chairman • Paula Vennells - CEO • Ken McCall – Senior Independent Director • Tom Cooper – Non-Executive Director • Alisdair Cameron - CFOO 	<ul style="list-style-type: none"> • Jane MacLeod – Company Secretary • Veronica Branton – Head of Secretariat • Angela Van-Den-Bogerd - LRG • Rodric Williams - Head of Legal: DR & Brands • Andrew Parsons – Partner, Womble Bond Dickinson 	

Agenda Item		Action Needed	Purpose	Lead	Timings
1.	Welcome and conflicts of interest	To note.	To note any new declarations of conflicts of interest.	Chairman	16.00 hrs
2.	Minutes	To approve.	To approve the minutes of the meeting held on 10 July 2018.	Chairman	
3.	Update on Common Issues (verbal)	To note and discuss.	To receive an update on the Commons Issues.	Jane MacLeod/ Rodric Williams/ Andrew Parsons	16.05 hrs
4.	Update on Horizon Trial (verbal)	To note and discuss.	To receive an update on the Horizon Trial.	Jane MacLeod/ Rodric Williams/ Andrew Parsons	16.20 hrs
5.	Contingency Planning (including communications strategy) (verbal)	To note and discuss.	To receive an update on contingency planning.	Jane MacLeod/ Angela Van-Den-Bogerd	16.35 hrs
6.	Any other Business	To note.		Chairman	16.55 hrs
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