

FUJITSU RESTRICTED  
COMMERCIAL IN CONFIDENCE

<b>Fujitsu Services Ltd</b> <b>CHANGE WORK ORDER</b>	CHANGE WORK ORDER NO: 0560a
CHANGE WORK ORDER TITLE: Preservation of Horizon Data until 30 April 2023	Fujitsu Services CP NO: 7401 (2844)  Post Office RTQ NO: RTQSR0003638
RELEASE: Release Independent	OFFER EXPIRY DATE: 23 <sup>rd</sup> March 2022
CHANGE WORK ORDER RAISED BY: James Guy	RAISED DATE: 28 <sup>th</sup> February 2022
ATTACHMENTS: YES/NO	NUMBER OF ATTACHMENTS: 0
PREVIOUS CHANGE WORK ORDER NO(S):	None
WILL THIS GENERATE A FUTURE CCN: YES/NO	
FUJITSU SERVICES BUSINESS OWNER: James Guy	
POST OFFICE BUSINESS OWNER: Dionne Harvey	
SUBMISSION TO POST OFFICE DATE: 2 <sup>nd</sup> March 2022	

**SUMMARY OF WORK:**

The audit system stores data, depending on its type, for a default period of 7 years or 18 months. Post Office previously asked Fujitsu Services to retain audit data beyond the default periods until 30th April 2022. The original purge date was 12th October 2014.

Post Office now require Fujitsu Services to further extend the data retention periods until 30th April 2023. Audit systems can be configured to delay restart of purging until after this revised date, however Fujitsu Services shall only retain the data whilst the data resides on the Audit Support Facility in the Data Centres. Fujitsu Services shall not be obliged to retain the data once; that data resides on the replacement to the Audit Support Facility provided by the Next Supplier, or; the Data Centre Operations Service has expired or been terminated; whichever the sooner.

The Eternus storage deletion prevention date is not being changed. This means that any audit data older than 7 years or 18 months is not protected by the Eternus deletion prevention.

**CHANGE WORK ORDER DELIVERABLES:**

Fujitsu Services will:

- Configure the audit system to delay the restart of purging until 30<sup>th</sup> April 2023.

**IMPLEMENTATION TIMEFRAME:**

Exact dates for progression of this change to be agreed between Post Office and Fujitsu Services upon approval of this CWO and supply of a valid Purchase Order.

Changes and/or re-prioritisations of entries in this schedule may be required as a result of potential impacts/conflicts relating to resource and infrastructure caused by this CWO.

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In the event that changes to delivery timescales are identified by Fujitsu Services or Post Office, such changes shall be discussed and agreed at the Demand Planning Forum and managed via change control.

## CONDITIONS TO WHICH THE CHANGE WORK ORDER IS SUBJECT:

## Acceptance Criteria &amp; Method:

Requirement ID	001
Requirement	<p>Fujitsu Services will preserve Horizon data until the earliest of;</p> <ul style="list-style-type: none"><li>• The data being migrated to the replacement to the Audit Support Facility provided by the Next Supplier (currently planned to be in Post Office Cloud) and the Parties have agreed to delete the data in the Data Centres;</li><li>• the Data Centre Operations being terminated at Post Office's request; or</li><li>• the Data Centre Operations Service expiring (which is currently contracted until 31<sup>st</sup> March 2023).</li></ul>
Acceptance Criteria	Fujitsu Services will configure the audit system to delay the restart of purging until 30 <sup>th</sup> April 2023
Acceptance Method	Solution Test

## Dependencies (e.g. Third Party or Technical):

None

## Post Office Responsibilities:

Post Office shall provide a written acknowledgement that Fujitsu Services shall not be obliged to retain the data once; that data resides on the replacement to the Audit Support Facility provided by the Next Supplier, or; the Data Centre Operation Services has expired or been terminated; whichever the sooner

## Other:

There is a risk that this requested extension fails in development because of some unforeseen system limit, and so it will be necessary to modify the audit purger to overcome the system limit. Any modification to the audit purger will be subject to a subsequent CWO.

The Eternus disks are, as previously advised to Post Office, end of service life, and so become increasingly likely to fail as time goes on.

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Task	Number of Man-Days	Man-Day Rate	Estimated Task Sub Total
Audit - Development, UT, CR & Tools (SSE)	2.5	£713.00	£1,782.50
INT Ansible (LSE)	1	£838.00	£838.00
INT Ansible (OS-SSE)	1	£378.00	£378.00
SCM (OS-SSE)	0.5	£378.00	£189.00
Test - LST or PRE-PROD (LSE)	1.5	£838.00	£1,257.00
Release Management (SSE)	3	£713.00	£2,139.00
Release Management (UL)	3.5	£943.00	£3,300.50
<b>Estimated Sub-Total Value</b>	<b>13</b>		<b>£9,884.00</b>

**Resources**

Task	Number of Man-Days	Man-Day Rate	Estimated Task Sub Total
Programme Office & BMF (SE)	2.5	£590.00	£1,475.00
Security Architect (C)	0.5	£1,084.00	£542.00
Infrastructure Design - Networks (SSE)	1	£713.00	£713.00
UNIX (LSE)	5	£838.00	£4,190.00
Security (SSE)	1	£713.00	£713.00
Project Management * (LSE)	5	£838.00	£4,190.00
Test - SV&I or INT * (SSE)	4	£713.00	£2,852.00
Test - SV&I or INT * (LSE)	1	£838.00	£838.00
<b>Estimated Sub-Total Value</b>	<b>20</b>		<b>£15,513.00</b>

\*Potential additional ASM resources

<b>Resource Estimated Value</b>	<b>33</b>		<b>£25,397.00</b>
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**Other Charges**

Task or Materials	Quantity	Charges	Item Sub Total
None			£0.00
<b>Other Charges Total</b>			<b>£0.00</b>

**Licenses**

Description and Term	Quantity	Charges	Item Sub Total
None			£0.00
<b>Total:</b>	<b>0</b>		<b>£0.00</b>

**Summary**

Task or Materials	Quantity	Charges	Item Sub Total
Resource Estimated Value	1	£25,397.00	£25,397.00
Other Charges	0		£0.00
Licences	0		£0.00
Offset for ASM Development Capacity Resources	1	-£9,884.00	-£9,884.00

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<b>Charges Total: (excluding VAT)</b>		<b>£15,513.00</b>
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**Indicative Run Charges**

Description	Monthly / Quarterly / Annual	Charge	Item Sub Total
None			£0.00
<b>Total:</b>			<b>£0.00</b>

CHANGE WORK ORDER STANDARD CONTRACTUAL TERMS AND CONDITIONS (BP/STD/003 v3.0) APPLY. ADDITIONAL TERMS WHERE AGREED **BY EXCEPTION** ARE STATED BELOW:

None

**OTHER:**

The parties agree that the changes detailed in this CWO, including the specific conditions contained in the existing CT template, constitute a legally binding change to the relevant terms of the Agreement, as though the changes and terms were implemented under the current CT form or CCN.

This CWO includes an ASM split of Development Capacity Resources, and an indication of other resources that may become classified as ASM based on the proposal provided to Post Office on 7th August 2019 (to be incorporated into the Agreement by a new CCN covering the amended ASM arrangements from what was detailed in CCN1642). These are subject to

- timing of CWO approval,
- time of implementation and resource utilisation, and
- Post Office advised priority for ASM usage

The above shall be reviewed at the regular ASM Review meeting.

This CWO0560a replaces CWO0560 which was submitted on 21<sup>st</sup> February 2022 and which is hereby withdrawn by the submission of this CWO0560a.

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Fujitsu Services Limited offers to provide the goods and/or services described in this Change Work Order.

Signed for and on behalf of <b>Fujitsu Services Limited:</b>	
Name	Dan Walton
Title	Delivery Executive
Date of Signature	2 <sup>nd</sup> March 2022

**Post Office Ltd Acceptance**

Post Office Ltd accepts Fujitsu Services Limited's offer and agrees to purchase the goods and/or services described in this Change Work Order.

Purchase Order Number	
Signed for and on behalf of <b>Post Office Limited:</b>	
Name	
Title	
Date of Signature	

Signed for and on behalf of <b>Post Office Limited:</b>	
Name	
Title	
Date of Signature	