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| **From:** | Gauntlett, Paul[/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=20fad69c1be541619bbf58bbefdae198-Gauntlett,] |
| **Sent:** | Fri 03/12/2021 10:00:12 AM (UTC) |
| **To:** | Browell, Steven[_____GRO_____]; Boardman, Phil[_____GRO_____]; Barnes, Gerald[_____GRO_____] |
| **Subject:** | RE: PCI meeting where audit archive gaps was raised |

Hi Steve

- This week we have been running daily sessions with POL to discuss requirements the "Tactical" PCI Audit solution – the migration of Belfast Audit to AWS Card Data Environment
- The issue was first raised on Monday in the 13:00 session with John Nelis POL PM and Alex Wood POL Tech Lead
  - The context was discussing the scope of the data migration due to audit data over 10 years old being inconsistent across the two Belfast Servers.
  - This requirement had been identified as an output of a requirement capture session between myself and Gerald last week
- On the Tuesday session @ 14:00 Dean Bessel joined the call. I had no prior warning he would be on the call
  - Also present were myself, Gerald and John Nelis and Andy Frodsham an amazon Cloud Architect.
  - John asked Andy to drop off the call temporarily which he did.
  - Dean then explained he was head of horizon risk controls and wanted to get more background detail on the issue
  - Interestingly at that juncture I said it would be sensible to record the call, and started the recording, however Dean said his preference was not to record at this juncture and so I obliged by stopping the recording
  - I have 15 seconds of recording confirming this request. Tactical PCI Audit Requirements - Session 3-20211130_140210-Meeting Recording.mp4
  - At the time we had documented a couple of sentences in this document ARC PCI Migration - Requirements Capture - WIP - Cloud Office - Confluence (atlassian.net) which lacked depth.
  - The subsequent conversation covered the issue in a lot more substance with Gerald providing historical background
  - As a result at the end of the discussion it was agreed Fujitsu needed to document the history/background in more detail.
  - We were told this could be done in the requirement doc or in an email
  - John mentioned producing a "problem statement" but it wasn't a firm request.
  - John it was his intention to take the statement, once received, to POL legal so a decision could be made on the scope of data that was required to be migrated
  - No minutes were taken. Other subjects were discussed after Dean left the call. To be clear the purpose of the meeting was to discuss ALL requirements.
  - The historical data issue was discussed first and Dean dropped off once he had enough verbal detail
- After that Gerald and I got together to produce the statement I sent you.
  - This was sent to you and Phil Boardman on Wednesday, December 1, 2021 11:51 AM

Regards Paul

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**From:** Browell, Steven <[_____GRO_____]>
**Sent:** Friday, December 3, 2021 9:16 AM
**To:** Gauntlett, Paul <[_____GRO_____]>; Boardman, Phil <[_____GRO_____]>; Barnes, Gerald <[_____GRO_____]>
**Subject:** PCI meeting where audit archive gaps was raised

Do any of you know more info on the PCI meeting where the audit archive gaps came up?

I'm hoping to better understand

- When was the meeting?
- Who attended the meeting?
- What was said on this subject in the meeting?
- Who described this subject from Fujitsu at the meeting?
- Are there any documented minutes from the meeting?
- Have there been any subsequent emails or call since the meeting on this subject?
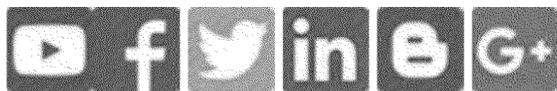- What actions were assigned at the meeting in relation to this subject?

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**Steve Browell**
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**Planned leave: 18 December 2021 – 04 January 2022**