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07 March 2011



Mr Khayyam Ishaq

GRO

Post Office Ltd
Old Swan Crown Office
489 Prescot Road
Liverpool
L13 3BU

Tel: **GRO**

Dear Mr Ishaq

Re: Birkenshaw Post Office Branch

Telephone conversations of 02 March 2011 refers.

Further to your suspension on 8 February 2011 by Andrew Carpenter Contract Manager for Post Office Ltd.

At the recent audit at Birkenshaw Post office branch on 8 February 2011 a number of irregularities in the accounts have come to light and these matters need to be explored with you. In order that you have an opportunity to discuss the circumstances, I am writing to invite you to attend a voluntary interview with the Post Office Ltd Security Investigation Team.

I have arranged the interview for Thursday 07 April 2011 at 11 am. The interview will take place at Bradford South Delivery Office Stonearches Ripley Street Bradford BD5 7RS. If you make yourself known at reception, I will be informed of your arrival.

I must remind you that we are investigating possible criminal offences and as such the proposed interview will be under caution and taped recorded.

Your legal rights will be explained to you in full at the interview, however so that you are aware of them I will detail a brief summary of them now.

1. Should you attend the interview - it is on a voluntary basis - you do NOT have to remain at the interview - you are NOT under arrest.
2. You may wish to seek legal advice from a solicitor before you attend this interview - Your solicitor may also attend the interview with you.
3. In addition to your right to consult with or have a solicitor present - you may also have a Post Office friend present. This friend is classed as someone over the age of 18 years of age and is currently employed by the Post Office, he or she must not be involved in the enquiry.

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If you have any queries, please phone me on the number above.

Alternatively if you engage the services of a solicitor you may pass this letter onto your solicitors for them to deal with.

Yours sincerely

Stephen Bradshaw
Fraud Investigator
Post Office Ltd Security Team