

AUDIT RECORD QUERY (ARQ)

Originator :	Jane Owen Security Team 3 RD Floor Clippers Quay Clippers Quay SALFORD M50 3NW			Date:	12/02/2010
Tel:	GRO				
Witness Statement required (Yes or No as applicable)		NO		ARQ Ref No:	0910/436-490
Statement number		0910/Not applicable		APOP Ref. No:	0910/
Branch Name:	West Byfleet	Cod e:	126023	Date Range :	30/6/2005 - 31/12/2009
Standard Format Requirements (Not required for APOP requests):	<p>A report of all transactions and events (including inactivity logout and logon/log off information) for the office including remittances received, transfers between stock units and error notices. Information to be provided in Excel 97 format with each category in a separate column.</p> <p>Column headers as follows - ID, User ID, Stock unit, date, time, Session & transaction ID, Mode type - i.e. Serve Customer, Reversal, Rem In etc, Product number, quantity, Amount £p, entry method.</p> <p>Also where applicable dependant on date range, please specify whether an OBCS (& state) of scan accompanied the transaction.</p>				
Additional Requirements				YES/NO	
APOP Voucher information is required for voucher number(s):				NO	
Analyses of hsh call logs (detail period if different from above date range). Period: .				NO	
Confirmation that there was no reported system malfunctions during the date range period.				NO	
Barcode information for all remittance pouches (inward & outward) during the period.				NO	
Barcode and car licence details for all DVLA related transactions.				NO	
PAN or equivalent identifier (i.e. credit / debit card details).				NO	

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Other (Provide details): This request is as discussed and covers work already undertaken for Helpdesk Data. Thank you		YES
Signed:	VIA E MAIL - <i>Jane M Owen</i>	