

PROGRESSION NOTES

<b>Branch Name</b>	North Bransholme	<b>Date case opened</b>	30/5/06
<b>Branch Code</b>	174 321	<b>Date case closed</b>	28/02/2007
<b>Inv:</b>	POLTD – 0607/0108		
<b>C&amp;SM</b>	Vicky Harrison	<b>Sub Postmaster</b>	Janet Skinner
<b>Contact No</b>	<b>GRO</b>	<b>Branch Number:</b>	

Evidence can be found at the following location & is located in (insert details)	
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	Date & Time	Contact	Comments
1	30/5/06 15.15	H Dickinson	Contacted re loss at branch. Brief details of case given
2	30/5/06 17.20	D Hoyles	Details of loss and informed of audit next day
3	31/5/06 10.00	P Field Audit	Contacted re loss figure
4	31/5/06 10.15	J Skinner	Left message for J Skinner to return call. She spoke to S Bradshaw 10 minutes later to fix date/time of interview. Legal rights explained. Note book entry made
5	1/6/06	J Skinner	Met at Bransholme Post Office. 12.00. Interview moved to police station due to faulty tape machine
6	2/6/06	S&A	Offender details forwarded
7	2/6/06	V Harrison	TOR sent
8	2/6/06 11.10	D Hoyles	Updated on situation
9	2/6/06 16.40	V Harrison	Discussed case

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10	2/6/06	Halifax	Bank authority details forwarded
11	2/6/06	M Matthews	Contacted to inform of loss, no answer, e mailed details
12	14/06/06	Halifax	Statements received
13	14/6/06	S&A	Horizon disc received

	Page 2	Continuation of Inv:-	POLTD- 0607/0108
14	16/06/06 11.10	M Matthews	Contacted re loss and inform interim report being forwarded
15	16/06/06 12.10	V Harrison	Contacted re staffing
16	16/06/06 12.20	J Skinner	Contacted to obtain staff address and phone details
17	16/06/06 15.35	C Kates	Contacted to make arrangement to speak with her. Call answered by someone saying Colleen not there and don't know when she will be back
18	16/06/06	S&A	File forwarded
19	21/06/06	S&A	File returned
20	21/06/06 11.30	C Kates	Met Colleen and took a witness statement
21	22/06/06 10.05	V Harrison	Left message to return call re discipline report
22	23/06/06	C Kates K Ayres W Lyell	Called to arrange interview for Tuesday 11 <sup>th</sup> July
23	23/6/06	Corporate	Forwarded financial forms

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24	10/07/2006	C Kates K Ayres W Lyell	Interviews cancelled will call back to rearrange
25	12/07/06	V Harrison	Update given (e mail)
26	14/07/2006	C Kates K Ayres W Lyell	Called to rearrange interviews for Monday 17 <sup>th</sup> July
27	17/07/2006	C Kates K Ayres W Lyell	Statements taken
28	24/07/2006	Corporate	Financial documents received
29	04/08/2006	S&A	File forwarded
30	8/9/06	Juliet McFarlane	E mail with charges and memo
31	12/9/06	Hull Mags	Phoned for listing 31/10/2006 Summons posted
32	12/9/06	Mr Ian Phillip Myer Wolff solicitors	Spoke re case and confirmed date is ok
33	18/09/06	J Skinner	Sent SD SJ 03371691 5GB
34	1/11/2006	Ian Phillip	Re court appearance on Tuesday
35	2/11/2006	Ian Phillip	Re court appearance
36	5/1/2007	Hull Combined Court	Plea and case Mgmt hearing. Guilty plea to false accounting
37	2/2/2007	Hull Combined Court	Sentenced to 9 months custodial sentence. POCA section 18 ongoing with Mick Matthews
38	28/02/2007	S&A	File forwarded for closure

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