

## Witness Statement

(CJ Act 1967, s9; MC Act 1980, ss 5A(3)(a)  
and 5B, MC Rules 1981, r 70)



Statement of Mr Kevin ORGILL

Age if under 18 Over 18 (If over 18 insert 'over 18')

This statement (consisting of three (3) pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe true.

Dated the 31st day of March 2003

Signature K Orgill

I am employed by Post Office Ltd. a part of the Royal Mail Group as an Auditor working within the Security & Audit section and have been so employed for approximately 4 years though have been employed by the Post Office for about 8 years.

The role of the audit team is to carry out routine audits of Post Office Branches in order to carry out verification of cash and stock as well as conduct certain compliance checks. At times audits are specifically requested by the Retail Line Manager or by members of the Investigation section.

On Tuesday 14<sup>th</sup> January 2003, I was part of a team of four auditors who attended Rugeley MSPO, 18 Anson Street, Rugeley WS15 2BF on the request of the Investigation section, this team was lead by Mr Glyn Burrows the Audit Manager.

Part of my role was to carry out the verification of the 'AM' stock unit which I was aware was the Manager's stock and I also verified the 'PH' stock unit (philatelic stock). The AM stock unit was the cash and stock held in the two safes in the back office, one of these safes held mainly the bulk coin whilst the other safe held the banknotes.

Signature K Orgill

Signature witnessed by M Patel



**Witness Statement**

(CJ Act 1967, s9; MC Act 1980, ss 5A(3)(a) and 5B, MC Rules 1981, r 70)

Continuation of statement of Kevin ORGILL

In order to carry out this verification I would interrogate the Horizon computer system and print off a Balance Snapshot for AM stock unit. This I did at 0819 hours and I produce this printout as item number KO/01. This printout illustrates the amount of cash and stock which should be held by this stock unit and it can be seen that this printout indicates that there was £ 72,159.03 in cash, £ 282,000.00 in Foreign Currency and £ 1,449.00 in National Lottery instant game cards, giving a total of cash and stock within AM stock unit of £ 355,608.03.

I would initially start with counting the cash on hand and as I count each denomination I note it down on a form called the Security & Audit - Cash Summary, I now produce the form I used for the cash verification as item number KO/02. I initially reached a total figure of £ 68,916.98 as shown in the 1<sup>st</sup> column, however, some further amendments were required which lead to the figures shown in the 2<sup>nd</sup> column equating to £ 69,191.98. Subsequently this figure was further changed when a further £70.96 was located bringing the final figure up to £ 69,262.94.

At the time, I wrote on the Balance snapshot (item KO/01) -2967.05 next to the cash declared figure of £ 72,159.03, however, the final cash difference to what was indicated on the snap shot was £ 2,896.09.

I then looked for the £ 282,000.00 worth of foreign currency, however I could not locate it within either of the two safes and the staff who were present at the office were asked if there was anywhere else that stock or cash for the AM stock unit was stored, they were not aware of any other stock or cash in relation to the AM stock unit and therefore I put a cross sign next to the figure of £ 282,000.00.

Signature K Orgill

Signature witnessed by M Patel

CS011A

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## Witness Statement

(CJ Act 1967, s9; MC Act 1980, ss 5A(3)(a) and 5B, MC Rules 1981, r 70)

Continuation of statement of Kevin ORGILL

The figure for the National Lottery instantly changed by £10 making a total of £1,459.00 which meant that the physical amount of cash and stock held by the AM stock unit as of 14<sup>th</sup> January 2003 was £70,721.94 as opposed to what the snap shot declared of £355,608.03, giving a difference of £284,886.09 of which £282,000.00 was as a result of no foreign currency being on hand within this stock unit.

I then passed these figures and paperwork to Mr Burrows and then proceeded to verify the PH stock unit which again was slightly different to what was declared on the snapshot but not to any great extent, the figures were within £50 of each other.

Signature K Orgill

Signature witnessed by M Patel

CS011A

Version 3.0 11/02

