

**ICL Pathway      Live Trial South Wales South West**  
**Weekly Progress Report**

Ref: IM/REP/036  
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Date: 13/07/98

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**Document Title:**      Live Trial South Wales South West Weekly Progress Report

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**Abstract:**      This weekly report summarises the progress of the implementation of the Live Trial post offices in the SWSW & Midlands regions.

**Status:**      Issued

**Distribution:**

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**0      Document control****0.1      Document history**

Version	Date	Reason
1.0	08/06/98	First report
2.0	15/06/98	Second report
3.0	22/06/98	Third report
4.0	29/06/98	Fourth report
5.0	06/07/98	Fifth report
6.0	13/07/98	Sixth report

**0.2      Approval authorities**

Name	Position	Signature	Date
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Simone Davis	Implementation Programme Executive		13/07/98

**0.3      Associated documents**

Reference	Vers	Date	Title	Source
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**0.4      Abbreviations**

**ICL Pathway      Live Trial South Wales South West**  
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**0.5    Changes in this version**

**0.6    Table of content**

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## **1      INTRODUCTION**

This weekly report summarises the progress of the implementation of the Horizon Live Trial into post offices in the South Wales South West region. The purpose of this report is to provide the POCL region with a summary of the progress to date against the planned activity in this region; a summary of the planned activities in the following week; outstanding sundry activities; and general issues that may arise.

## **2      SCOPE**

This report only covers the implementation activities for this phase within the region and is not intended to include any reporting requirements for outlets in steady state within the region.

## **3      PROGRESS FOR Monday 6<sup>th</sup> July to Friday 10<sup>th</sup> July**

*(Note; Actuals/planned figures are for up to close of play Friday)*

ACTIVITY	PLANNED	ACTUAL
MIB Events	0	0
Schedule Site Surveys	0	0
Site Surveys	0	0
Re-Surveys	0	0
Site Preparations	0	0
User Awareness Events	0	0
Data Lines Installed	0	0
Staff Trained	0	0
Equipment Installed	0	0

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ACTIVITY	PLANNED	ACTUAL
MIB Events	3	3 <sup>1</sup>
Schedule Site Surveys	68 <sup>2</sup>	62 <sup>3</sup>
Site Surveys	64	63 <sup>4</sup>
Re-Surveys	0	0
Site Preparations	0	0
User Awareness Events	0	0
Data Lines Installed	0	0
Staff Trained	0	0
Equipment Installed	0	0

**4      PLANNED FOR Monday 13<sup>th</sup> July to Friday 17<sup>th</sup> July**

ACTIVITY	PLANNED
MIB Events	0
Schedule Site Surveys	0
Site Surveys	0
Re-Surveys	0
Site Preparations	0
User Awareness Events	0
Data Lines Installed	0
Staff Trained	0
Equipment Installed	0

<sup>1</sup> Of the 73 offices, 5 offices attending earlier MIB events. Of the remaining 68 offices, 7 offices did not attend a MIB event.

<sup>2</sup> Five offices surveyed during previous programme.

<sup>3</sup> Six offices became suspended as a result of the Survey call event.

<sup>4</sup> One office became suspended as a result of the Site Survey event. Bath post office surveyed again

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None this period.

**6      OUTSTANDING SUNDRIES**

OUTLET	FAD	DESCRIPTION	STATUS
Tredworth	233523	Change of Postmaster planned. Removed following survey call	Removed from programme.
Hewlett Road	345523	Planned refurbishment. Removed following survey call.	Removed from programme
Paulton	272511	Planned refurbishment. Removed following survey call.	Removed from programme
Montpellier	154523	Planned refurbishment. Removed following survey call.	Removed from programme
Longlevens	199523	Planned refurbishment. Removed following survey call.	Removed from programme
Lower Barton Street	200523	Office undergoing refurbishment, discovered upon arrival of surveyor. Removed following site survey.	Removed from programme
Radstock	198504	Due to misunderstanding re. who would pay for counter modifications that Postmaster had agreed to undertake at survey.	Removed from programme.

**7      ISSUES**

- None this period.