
From: Christopher G Knight[GRO];
Sent: Thur 12/09/2013 6:15:53 PM (UTC)
To: Moyn Uddin[GRO]; Jayne Bradbury[GRO];
Maureen Moors[GRO]; Dave
Posnett[GRO]; Andy Hayward[GRO]; Rob
King[GRO];
Cc: Mark R Pearce[GRO]; Ivan Regan[GRO];
Julie George[GRO];
Subject: RE: Investigations Managers Data Handling Process.doc
Attachment: policy.doc
Attachment: exhibit storage system.xls
Attachment: Investigations Managers Data Handling Process v2.doc

Moyn,

I hope the attached will move this forward. I have made some changes to the wording (Investigation Manager to Security Manager) and also added some steps which I believe are in place at this time. I have put my changes in RED. I would welcome comments from my colleagues so that we have a robust Process documented.

I don't believe Credit Card information is contained on the Fujitsu CDs (unless specifically requested possibly). Even on Credence the POCA, Debit or Credit Card number is not shown in full.

I have also attached the Exhibit handling process I referred to.

Although I'm out of the office Friday, if you have any questions I will be available on my mobile up to 10:30hrs.

Regards,

Christopher Knight | Security Manager

Room GO7, Future Walk, 1 West Bars, Chesterfield S49 1PF

GRO Postline GRO
GRO Mobex GRO
christopher.g.knight GRO

A circular logo with the words "POST OFFICE" in white capital letters on a dark background.

From: Moyn Uddin
Sent: 12 September 2013 14:38
To: Christopher G Knight; Jayne Bradbury; Maureen Moors; Dave Posnett; Andy Hayward; Rob King
Cc: Mark R Pearce; Ivan Regan; Julie George
Subject: FW: Investigations Managers Data Handling Process.doc
Importance: High

Hi Chris, Jayne, Maureen, Dave, Andy and Rob,

Speaking to Dave Posnett (thanks for your time Dave) this morning over the phone, I have been able to document the attached draft process involving the CD/credit card data in the overall investigation process. However, Dave's knowledge is historical and therefore there are bound to be gaps. I also have/had questions that still need to be answered, especially around the circulation, storage and destruction of the Green Jackets.

There is also the issue of copies held by lawyers (Cartwright King) and where 9 copies of the file is made and circulated by the lawyers (Cartwright King) to court, we are not sure what happens to these, if they are returned to POL, how, who destroys them and if we ever receive proof/confirmation of this to retain etc.

I would therefore be grateful if you could between yourself fill in any gaps in the document and answer the question.

The red bits are suggested control improvement to the process so far.

This is quite urgent so If I could have it back by 11 am Friday (tomorrow) that would be great as I have a mock audit call with the Case Work team at 11am.

Regards

Moyn

Moyn Uddin | CLAS, CISSP, CISA, CISM, CRISC, CCP, ISO27001 LA - Information Security Advisor



148 Old Street, London, EC1V 9HQ,



GRO



moyn.uddin@GRO

For HMG Protectively Marked RESTRICTED and below either use: moyn.uddin@GRO or ask for my PGP Key.



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