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**POLARC14 (1<sup>st</sup>)**  
**14/1 - 14/**

**POST OFFICE LIMITED**  
(Company no. 2154540)  
(the **Company**)

**Minutes of a meeting of the AUDIT, RISK AND COMPLIANCE SUB-COMMITTEE held  
on Tuesday 11 February 2014 by conference call**

**Present:**

Alasdair Marnoch	Chairman of Committee
Neil McCausland	Senior Independent Director
Tim Franklin	Non-Executive Director

**In attendance:**

Alice Perkins	Company Chairman
Paula Vennells	CEO
Chris Day	CFO
Chris Aujard	General Counsel (GC)
Belinda Crowe	
Angela Van-Den-Bogerd	
David Oliver	
Alwen Lyons	Company Secretary

**POLARC**  
**14/1**

**INTRODUCTION**

A quorum being present, the Chairman of the Committee opened the meeting and welcomed all those present.

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**PROSECUTIONS POLICY**

- (a) The Committee received a report which outlined the proposed changes to the prosecutions policy and the way in which Post Office would prosecute criminal cases in the future. The GC explained that the recommended policy would limit prosecutions to egregious misconduct taking using a more filtered approach and taking into account the factors laid out in the paper.

**ACTION:**  
**Company**  
**Secretary**

- (b) The ARC discussed the three options as laid out in the paper and supported the recommended option asking for a further review in a year's time.

**ACTION:**  
**Angela VDB**

- (c) Angela Van-Den-Bogerd explained her work on Business Improvement and the effect this had on reducing cases coming to prosecution. The ARC asked if this had increased the risk in the business, but it was explained that earlier detection of possible problems along with a more pragmatic approach to suspensions was having a positive effect. Angela Van-Den-Bogerd clarified that this would not stop prosecutions for criminal theft through the civil route. A detailed paper on Business Improvement would be provided for the next Board meeting.

**ACTION:**  
**Mark Davies**

- (d) The ARC asked for a paper to explain the most appropriate way to communicate the prosecutions policy to be provided for the next Board.

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- (e) The Committee approved the recommendations outlined the paper.

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**CLOSE**

There being no further business, the meeting was declared closed.