



Carla Stent, New Chair of Audit Induction Programme

Date	Time	Subject	Meeting with	Location
8 th February 2016	09.30 – 11.00hrs	- Understanding the Horizon System	Phil Jeary	Model Office, Ground Floor
	11.00 – 12.00hrs	- Transformation Assurance programme	Pav Guraya, Deloitte	Room 1.02 GRO Finsbury Dials
	12.00 – 13.00hrs	LUNCH		
	13.00 – 14.30hrs	- Financial Accounts	Al Cameron, CFO and Dave Carter, Group Financial Controller	Room 1.02 GRO Finsbury Dials
	14.45 – 15.45hrs	- Strategy	Al Cameron, CFO and Martin Edwards, Head of Strategy and Corporate Planning	Room 1.02 GRO Finsbury Dials
	16.00 – 16.30hrs	- Catch up to see how things are going	Alwen Lyons, Company Secretary	Room 1.02 GRO Finsbury Dials

Date	Time	Subject	Meeting with	Location
9 th February 2016	09.00 – 10.00hrs	- Commercial Strategy	Martin George, Commercial Director	Room 2.10 GRO Finsbury Dials
	10.00 – 11.00hrs	- Business Transformation	David Hussey, Group Business Transformation Director	Room 1.33 GRO Finsbury Dials
	11.00 – 12.00hrs	- POMS	Amanda Bowe, Chair of POMS ARC	Amanda to send an invitation via Skype (Carlastent)
	12.00 – 13.00hrs	- Extraordinary Board Meeting	Board	Room 1.19 Wakefield
	13.00 – 13.30hrs	LUNCH		
	13.30 – 14.15hrs	- Financial Services and POMS	Nick Kennett, FS Director and CEO, POMS	Room 2.29 GRO , Finsbury Dials
	14.15 – 15.45hrs	- Meeting with the External Auditors	Peter McIver, Ernst & Young	Room 2.28 Birmingham
	15.45 – 16.30hrs	- Meeting the Chairman	Tim Parker	Chairman's Office, Finsbury Dials
	16.30 – 17.00hrs	- Telecon with Previous Chair of ARC	Alasdair Marnoch	Carla to call Alasdair on GRO