



Case Closure Reporting

Case Closure report must be emailed to Primary Stakeholder and copied to all Secondary Stakeholders & Jacqueline Whitham, on final completion/submission of case.

Case reference:	POLTD/0910/0167
Date case set up:	
Branch Name: (or other Location)	Worstead
Branch Code:	226 136
Main Enquiry Category:	Audit shortage
Enquiry Type:	Audit shortage
Name of Person(s) Interviewed: (if applicable)	Mrs Allison HENDERSON
Subject type / Grade: (Delete as applicable):	SPMR
Case File associated:	Yes
Primary Stakeholder:	Alan Lusher, Contracts Manager
Secondary Stakeholder(s):	
Identified 'Criminal' Loss: £	11,957.78
NB: Only losses attributable to fraud and/or where the loss is the result of suspect fraudulent activity, should be recorded. For example if the case is an audit shortage of £50k, but £10k is known to be outstanding/other TCs, then the Identified 'Criminal Loss is £40k.	
Potential Recovery: (method & dates) £	
NB: Potential recoveries include known TCs to be issued, arrangements being made for instalments, ongoing sale of property, etc - ie any known / instigated activity undertaken to pursue recovery, which is in the pipeline.	
Actual Recovery: (method & dates) £	11,957.78 repaid to CLT prior to Court admissions 15 th December 2010
NB: Actual recoveries include known cash repaid, known cheques repaid, either via funding notification, direct to Late Account, etc - ie any known recovery that has been physically received, as opposed to being in the pipeline.	
Confiscation case:	N/A
SPSO cases: has SPMR been made aware of loss?:	N/A
Is there a Financial Investigation still ongoing?: (if yes, this form must be emailed to relevant Financial Investigator as case will remain open within their remit)	No
Final outcome: (if prosecution include further details below)	200 Hours community service and £1,500 costs to be paid within 4 months
Prosecution Outcome: (Include court, date & sentence)	Norwich Crown Court
Costs / Compensation: (Compensation awarded in multiple partner cases / SPSO assistant cases must be repaid to loser - contact PBA Banking Duty, GRO to ensure compensation cheques dealt with correctly).	£1,500 costs to be paid within four months.
Debarment: (Confirm completed and date forwarded to Intelligence Transaction Manager)	Yes - 19 th January 2011
Procedural and organizational failings identified - (ensure PROCEDURAL FAILINGS form is also updated & emailed to Stakeholders)	No
Procedural and organizational failings discussion held with Stakeholder(s): (discussion must occur prior to closure - outline any solutions, agreed actions, refer to next level if issues remain e.g Crown Office failings via BM/Operations Manager).	no
Are there outstanding issues of a significant nature: (e.g impact, reluctance, refusal to implement solutions, business critical, etc - if yes, the matter should be reported in more detail to Team Leader)	no
Any other comments: (NB: If DWP case then additional closure form is required to be completed)	no
Security Advisor in case:	Christopher G Knight
Security Programme Manager (Team Leader):	Andrew Daley

Regards,
Christopher G Knight
Fraud Investigator