

Internal Memo
Post Office Ltd Security Team



To: Debbie Helszajn
Cc

Date: 26th May 2011

From: Christopher G Knight
Fraud Investigator

Subject: Committal Bundle for POLTD/1011/0095
Reference: CRM/265934/JXM

Please find enclosed committal papers in respect of:

R v Miss Alison Loraine HALL
Committal Date: 2nd June 2011
Court: Bradford Crown Court

The bundle contains:

- Self Disclosure Form - (GS006B) ✓
- Non-Sensitive Unused Material (GS006C) -
- Schedule of Sensitive Material (GS006D) ✓
- Disclosure Officer's Report (GS006E) ✓
- List of Witnesses and Witness Details (GS009 and GS009A) -
- (Original and Typed copies of statements). ✓
- List of Exhibits (GS012) ✓
- Antecedents (GS033) ✓

All forms have been completed and all original exhibits are held at this office. The exhibits consist of Branch Trading Statements, Branch balance snapshot, Horizon print out for declared cash, local sheets used for recording amount of cash on hand and the master tapes with transcript.

There are 7 witnesses and 6 are Post Office Ltd employees and 1 a Sub Office Counter Clerk.

The case file is still held at this office and if you have any queries please phone on the numbers below.

Christopher G Knight
Fraud Investigator



GRO

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Fraud Investigator



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Royal Mail Group

CONFIDENTIAL

Self Disclosure Form for Investigator's Disciplinary Record

Name:	Christopher G Knight	Role:	Fraud Investigator	Office:	Chesterfield
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1	I HAVE a disciplinary finding of guilt as indicated below. (See note 2 to 6 overleaf)	None
2	I HAVE a criminal conviction/criminal caution or police reprimands or warnings as indicated below. (See note 7 overleaf).	None
3	I HAVE been charged with a disciplinary offence indicated below but the case has not yet been concluded.	None
4	I HAVE been charged with a criminal offence indicated below but the case has not yet been concluded.	None
5	I HAVE an adverse judicial finding against me as detailed below. (See note 8 overleaf).	None

(Tick appropriate Box)

Date of Disciplinary Decision /Criminal Charge	Nature of Offence/Allegation	Penalty	Date of Expunction

This information is true to the best of my knowledge and belief and I am aware that I have continuing obligation to provide updated information should circumstances change.

Signature	GRO	Date	22 nd May 2011
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THIS FORM CONTAINS SENSITIVE INFORMATION AND EVERY EFFORT MUST BE MADE TO MAINTAIN CONFIDENTIALITY. IT SHOULD BE SUBMITTED BY THE INVESTIGATOR IN A SEALED ENVELOPE BEARING THE PRIVACY MARKING, WITHIN THE CASE FILE AND WILL BE WITHDRAWN AND RETAINED BY LEGAL SERVICES.

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ROYAL MAIL – CONFIDENTIAL Schedule of Sensitive Unused Material

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The Disclosure Officer believes that the following material which does not form part of the prosecution case IS SENSITIVE			For Legal Services Use		
Item No	Description	Reason for Sensitivity	Agree Sensitivity Yes/No	Application to Court Yes/No	Legal Services Views

1	Case papers	Legal			
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Signature of Investigator:	Christopher G Knight	Signature of Reviewing Lawyer:	
Name:		Name:	
Date:		Date:	

Royal Mail Group

ROYAL MAIL – CONFIDENTIAL
Disclosure Officers Report

R v	Miss Alison Loraine HALL	Page No		of	
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The following items are listed on the schedule(s) for this case and may undermine the prosecution case, assist the defence or are required to be supplied under Section 7.3 of the Code

Schedule*	Item No.*	Reason	Tick if attached
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		None	✓
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I certify that to the best of my knowledge and belief all material which has been retained and made available to me has been revealed to the prosecutor in accordance with the Criminal Procedure and Investigations Act 1996 Codes of Practice.

Signature of Investigator/Disclosure officer:

GRO

Name of Investigator/Disclosure officer:

Christopher G Knight

Date:

23/5/11

* Enter GS006C or GS006D and enter Item No. from schedule