

**From:** Steve Bradshaw  
**Sent:** 01 December 2011 10:50  
**To:** Colin Burston  
**Cc:** Post Office Security; Lesley Frankland; Jacqueline Whitham  
**Subject:** Re: Case Closure - POLTD/1011/0164 - Suspects Name - Joan Francis Bailey - Branch - Howey - Branch Code - 158 644



### Case Closure Reporting

Case Closure report must be emailed to Primary Stakeholder and copied to all Secondary Stakeholders & Jacqueline Whitham, on final completion/submission of case.

<b>Case reference:</b>	POLTD/1011/0164
<b>Date case set up:</b>	20 January 2011
<b>Branch Name: (or other Location)</b>	Howey
<b>Branch Code:</b>	158 644
<b>Main Enquiry Category:</b>	Audit
<b>Enquiry Type:</b>	Cash Loss
<b>Name of Person(s) Interviewed: (if applicable)</b>	Joan Francis Bailey
<b>Subject type / Grade: (Delete as applicable):</b>	SPMR
<b>Case File associated:</b>	Yes
<b>Primary Stakeholder:</b>	Colin Burston
<b>Secondary Stakeholder(s):</b>	Post Office Security    Operational Team Leader
<b>Identified 'Criminal' Loss:</b>	£13,044.23
<p>NB: Only losses attributable to fraud and/or where the loss is the result of suspect fraudulent activity, should be recorded. For example if the case is an audit shortage of £50k, but £10k is known to be outstanding/other TCs, then the Identified 'Criminal Loss' is £40k.</p>	
<b>Potential Recovery: (method &amp; dates)</b> £	Letter of undertaking lodged with solicitor to repay outstanding amount of 312706.06 from proceeds of sale of business.
<p>NB: Potential recoveries include known TCs to be issued, arrangements being made for instalments, ongoing sale of property, etc - ie any known / instigated activity undertaken to pursue recovery, which is in the pipeline.</p>	
<b>Actual Recovery: (method &amp; dates)</b> £	£338.17 via transaction corrections on 12 Nov 2010 and 01 May 2011 and £87.18 FA surplus on 17 January 2011.
<p>NB: Actual recoveries include known cash repaid, known cheques repaid, either via funding notification, direct to Late Account, etc - ie any known recovery that has been physically received, as opposed to being in the pipeline.</p>	
<b>Confiscation case:</b>	No
<b>SPSO cases: has SPMR been made aware of loss?:</b>	Yes
<b>Is there a Financial Investigation still ongoing?: (if yes, this form must be emailed to relevant Financial Investigator as case will remain open within their remit)</b>	No

<b>Final outcome:</b> (if prosecution include further details below)	<b>Caution to be issued as advised by CLT.</b>
<b>Prosecution Outcome:</b> (Include court, date & sentence)	<b>Caution issued on 23 November 2011</b>
<b>Costs / Compensation:</b> (Compensation awarded in multiple partner cases / SPSO assistant cases must be repaid to loser contact PBA Banking Duty 5309 2381 / 01246 542 381 to ensure compensation cheques dealt with correctly).	<b>N/A</b>
<b>Debarment:</b> (Confirm completed and date forwarded to Intelligence Transaction Manager)	<b>Completed and sent to Corporate Security ON 23 November 2011</b>
<b>Procedural and organizational failings identified</b> - (ensure PROCEDURAL FAILINGS form is also updated & emailed to Stakeholders)	<b>Yes</b>
<b>Procedural and organizational failings discussion held with Stakeholder(s):</b> (discussion must occur prior to closure - outline any solutions, agreed actions, refer to next level if issues remain e.g Crown Office failings via BM/Operations Manager).	<b>Discussed with stakeholder when notification sent.</b>
<b>Are there outstanding issues of a significant nature:</b> (e.g impact, reluctance, refusal to implement solutions, business critical, etc - if yes, the matter should be reported in more detail to Team Leader)	<b>None</b>
<b>Any other comments:</b> (NB: If DWP case then additional closure form is required to be completed)	
<b>Security Advisor in case:</b>	<b>Stephen Bradshaw</b>
<b>Security Programme Manager (Team Leader):</b>	<b>Lesley Frankland</b>
<b>Date Completed</b>	<b>01 December 2011</b>

Regards,  
 Steve Bradshaw  
 Fraud Investigator