

25 February 2011



Mrs Joan Bailey
Howey Post Office
Llandrindod Wells
Shropshire
LD1 5PT

Post Office Ltd
Old Swan Crown Office
489 Prescot Road
LIVERPOOL
L13 3BU

Tel: **GRO**

Dear Mrs Bailey

Re: Howey Post Office Branch

Ref: POLTD/1011/0164

Telephone conversation of 21 January 2011 and subsequent letter refers.

Further to your recent employment at Howey Post Office branch, there are a number of issues that we need to discuss with you surrounding the Audit Deficiency at the above Post Office®. I am writing to invite you to attend a formal interview with the Post Office Limited Fraud Strand Team.

I have arranged the interview for Wednesday 09 March 2011 at 11 am. The interview will take place at Llandrindod Wells Delivery Office Station Crescent Llandrindod Wells LD1 5AP. If you make yourself known at reception, I will be informed of your arrival.

I must remind you that we are investigating possible criminal offences, your attendance is voluntary and as such the proposed interview will be tape-recorded.

Your legal rights will be explained to you in full at the interview, however so that you are aware of them I will detail a brief summary of them now.

I must remind you that we are investigating possible criminal offences and as such the proposed interview will be under caution and taped recorded.

Your legal rights will be explained to you in full at the interview, however so that you are aware of them I will detail a brief summary of them now.

1. Should you attend the interview - it is on a voluntary basis - you do **NOT** have to remain at the interview - you are **NOT under arrest**.
2. You may wish to seek legal advice from a solicitor before you attend this interview - Your solicitor may also attend the interview with you.

25 February 2011

I can be contacted on the number above if you have any queries.

Yours sincerely

Stephen Bradshaw
Fraud Investigator
Post Office Limited Security Team