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## Witness Statement

Post Office Ltd

Criminal Justice Act 1967, Section 9; Magistrates Court Act 1980,  
sub section. 5A(3)(a) and 5B; Criminal Procedure Rules 2005, Rule  
27.1

**Statement of** Christopher William DIXON

Age if under 18 Over 18 (If over 18 insert 'over 18')

This statement (consisting of      pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything, which I know to be false or do not believe true.

Dated the 18 day of September 2012

Signature

I am the above named person and I became Book-Keeper for Animal In Needs Charity in April 2011.

The charity accounts were approximately 2 years behind in providing their accounts for the year end.

I was completing the annual accounts for year 2010-2011 in November 2011 when I noticed there was a banking problem. From the income sheets I identified a number of items that had not appeared on the Co-Op bank statement and I thought the problem was due to late banking of the money.

I spoke with Frances ELLIS one of the trustee's in November 2011 and she assured me that all the banking's where made on time.

I had analysed the items that had not been credited on time, but had subsequently been credited to the exact amount but with a delay of a few weeks rising up to 3 months. I cross referenced the paying in slips with the bank statements to identify when the payment was made at the Post Office to when the payment was credited.

From my analysis I identified approximately £33,000 of cash banked at the Post Office that had not

Signature

Signature witnessed by

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Continuation of statement of Christopher William DIXON

been credited to the Animals in Need charity for the period of 30 August 2011 to the 2<sup>nd</sup> December 2011.

Frances ELLIS contacted the Co-Op bank for an explanation and I later spoke with the Co-Op bank, they could not give me any explanation for this problem.

I also recall that we had to ask for an advance of £5,000 due to the cash flow problem as a result of these late or non banked deposits.

I now produce the following exhibits:

CWD/1 – An analysis showing when payments were made at the Post Office and subsequently credited at the Co-Op bank. The date on the left hand side is the date of credit, for example £1 `5 was paid into the Post Office on 21 January 2011 but not credited to the Co-Op until 1 April 2011.

CWD/2 – An analysis showing the outstanding deposit slips up to 2 December 2011.

I can say that in November 2011, we had a set of books that were accurate and they showed a large amount of late banking's and also paying in slips that had not been credited.

Signature

Signature witnessed by