

## One to One Meeting Record

<b>Name:</b>	Kevin Ryan
<b>Line Manager:</b>	Helen Dickinson
<b>Date of meeting:</b>	07/02/14
<b>One to One period covered:</b>	January & February 2014

### **Celebrate key activities/Understand priorities/Imagine** what you need to deliver activities

**Celebrate** – Received thanks from RK for stepping in for the last Governance meeting. Received thanks from Rob Brogan, Prestwich, CAM for delivering WTL session to staff and discussing recent unexplained losses. Have tightened security at branch and will monitor any future losses before deciding whether to raise as a case. Received thank you from GMP for obtaining funding for CCTV above a BOI ATM.

**Priorities this month** – Monitor increased activities in robberies & burglaries. Continue to push GMP for agreement and complete guidelines for CViT Police cover, post Safercash. Continue to liaise with Police re recent ALDI CViT attack.

### How you demonstrate our Directorate Behaviours – **Care, Challenge, Commit**

**CViT Attack at Aldi, Fallowfield** – Provided support to the depot management following a violent attack on one of the crew resulting in him being hospitalised for 72 hours. Visited the site with depot manager to assess the procedures at the site to understand if any improvements could be made. Liaised with GMP providing whatever information/support they required to aide their investigation. Looking at arranging a potential reward leading to conviction.

**Op Vanguard & Op Guardian** – Liaising with various Police Forces to ensure that police cover post safercash is maintained and drafting a process for each force for Andy/Rob to distribute to stakeholders. Involves arranging meetings and reaching agreements with Merseyside and GMP forces to agree a process. Merseyside has been completed. GMP under discussion.

**Merseyside Serious and Organised Crime Unit restructure** – Attended a presentation on behalf of Rob King at Merseyside Police with regard to how they want to deliver a partnership approach to intelligence gathering. This was part of the Information Share programme aimed at formalising agreements with all major police forces

**Joint Risk Assessment with GMP following 2 attempted attacks** – Conducted a joint visit with GMP FIB officer to discuss deliveries/collections at this branch following 2 attempted attacks in last 3 months. Implemented changes to the procedures as guided by GMP and obtained temporary cover at the site as part of Op Vanguard. Relayed the necessary changes to the depot and ensured compliance.

**WTL Session at Prestwich Crown Office** – Attended WTL following a number of unexplained losses in the Bureau and Main stocks over last few months. Discussed losses with staff and warned that I would be monitoring the branch closely. Discussed the need to lock counter drawers and horizon terminals when away from position. Worked with the BM and restricting access to the two stocks to prevent any opportunity for this to re-occur. Emailed what was agreed to the BM and his

line manager to reinforce what needed to be done and that I would check that it had been done. Will continue to monitor the branch and make unannounced visits periodically making spot checks on stocks. I also contacted the equipment team to see if they can speed up the installation of cctv behind the counter and near the main safe.

**Cartwright King Training Day – Attended**

**Investigation Governance Meeting** – Attended in place of TL updating on all North Team “live” cases

Progress against objectives	Next milestone
On target	

Areas for development/Support required/Time management	Activity Plan	Progress
Hours currently level	No issue	TOIL 2 hours
Completed DPA training		
Booked onto Security Skills course in February		


Fraud case update; (cases causing issues delays etc).
<b>Hightown</b> – Mr Shahzad’s Solicitor cancelled the interview appointment on 3 <sup>rd</sup> February 2014 due to <b>GRO</b> , New date arranged for 4 <sup>th</sup> March but will request an arrest if he doesn’t comply. New evidence identified and have suggested getting a prepared statement without interview if necessary to progress the case.
<b>Darnhill</b> – Advice received with further statements and reports to be provided. Will not lead to prosecution until new horizon expert is identified. Oldham Crown Office (liaison) – Closed
To raise Prestwich Crown as a case given the work already conducted.

<b>Individuals comments</b>
<b>Action Points and Line Managers comments</b>
Team Leader Comments:
<ul style="list-style-type: none"><li>• To progress the two cases to a point where they are sitting with CK</li><li>• Above mentioned recognition acknowledged.</li><li>• Cases on hand are being progressed adequately.</li></ul>
Helen Dickinson 07/ 02/14