
From: Rodric Williams [GRO]
Sent: Thur 29/05/2014 9:15:19 AM (UTC)
To: James, Gareth \[UK - Manchester\] [GRO];
iwhite [GRO]
Cc: Hignett, Lisa \[UK - Manchester\] [Hignett [GRO];
jonathan.swil [GRO]
Subject: RE: Project Zebra - Next Steps

Ian,

Further to my email below, here is the high level outline for how we would like to repackaging the draft Report.
Please give me a call when you get a chance to get this moving asap.
Thanks, Rod

Introduction

- Include a precise description of instructions and contextualise with reference to the Mediation Scheme.

Methodology

- Explain the methodology used.
- Justify methodology by reference to industry standards/expectations and why other methodologies are not possible/ do not work (e.g. why end-to-end full functionality testing is not possible).

Description of Horizon system

- General description.
- Detailed description of aspects of the system the subject of review.

Analysis/assessment of assurance work

- Outline the key aspects of Horizon, and the assurance work relevant to those aspects, which is under review by reference to the subject matter of complaints in the Scheme. These are the 1) SPMR/ Data Centre "handshake 2) write once/ read many times audit store 3) data centre and the inability for transactions unilaterally to be created within it
- Cover any other aspects of Horizon the testing of which is necessary to provide confidence in Horizon by reference to the range of complaints in the Scheme [Post Office is probably best placed to confirm if there are any such other aspects, although we are happy to discuss that with you.]
- Analysis/testing of the assurance work in respect of each aspect under review.

Conclusions

- Conclusions on each of the aspects of Horizon that have been tested/ the assurance work that has been tested.
- Any broader conclusions that can be drawn about how Horizon operates.


Appendices




- Instructions/engagement letter.
- Assurance documentation reviewed.



- Other documentation reviewed.



- Any other background material that is not directly related to the analysis/ conclusions or otherwise need not go into the body of the report.

Rodric Williams | Litigation Lawyer



 148 Old Street, LONDON, EC1V 9HQ

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From: Rodric Williams

Sent: 28 May 2014 17:16

To: James, Gareth (UK - Manchester) (gajames.; iwhite.

Cc: Hignett, Lisa (UK - Manchester); jonathan.swil.

Subject: Project Zebra - Next Steps

Gareth, Ian,

We have discussed your draft Report with Linklaters with a view to repackaging/supplementing it for use in connection with the allegations made by Applicants to the Mediation Scheme. I have copied Jonathan Swil from Linklaters to this email.

We are under time pressure to deliver a repackaged report to our Board. To progress matters, the next steps are:

1. Linklaters are going to sketch an outline structure for the repackaged report. That will be delivered by close of play today;
2. Deloitte need to reflect that outline in a discussion document (e.g. working draft) prepared using the work done for the current draft Report;
3. We meet on Monday 2 June 2014 to advance the production of the repackaged report.

Ian – can you please confirm your availability for a meeting on Monday (I have cc'ed your EA). We can discuss over the phone what the discussion document could look like once we have Linklaters' outline.

Jonathan – can you please confirm availability for a meeting on Monday, and that we can meet at your offices (One Silk Street, London EC2Y 8HQ).

Thanks, Rod

Rodric Williams | Litigation Lawyer



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