

Message

From: frontofficedeliveryPMO [GRO]
Sent: 15/04/2016 18:25:54
To: Gill Tait [GRO]; Richard James [GRO]; Andy Thornton [GRO]; Angela Van-Den-Bogerd [GRO]; Kevin Seller [GRO]; Michelle Downs [GRO]; Matthew Keeffe [GRO]; John M Scott [GRO]; Julie George [GRO]; Shaun Turner [GRO]; Dawn Brooks [GRO]; angela.saul [GRO]; Ian Mealings [GRO]; Marc Reardon [GRO]; Angela James [GRO]; Jane E Smith [GRO]
Subject: 10.03 Enhanced User Help & Support documents for SUF Sign-off
Attachments: 10.03_Enhanced_User_Help_and_Support_BSDD_v01.0_20160415.docx; 10.03 Enhanced User Help and Support - Management Summary V2 2.pptx; 10.03_Enhanced_User_Help_and_Support_REQ_v1.0_20160415.xlsx; 10.03 Enhanced User Help and Support High Lvl Context V1.pdf; image001.png; image002.png

Dear all

Please find attached for your review the "Enhanced User Help & Support" documents for next Tuesday's SUF.

At this meeting we will be seeking SUF members approval to submit the Outline BSDD and associated High Level Requirements to the IT Solution Design Authority (SDA) for IT Solutions Assessment. As such, SUF members need to be satisfied that the business requirements are sufficiently well articulated for this purpose, recognising that there will be further opportunity to shape the requirements and add detail before final sign-off at the end of the Assess phase.

Regards

Farhad



Farhad Nikkhah
PMO Lead (BTT Programme)

2nd Floor, Finsbury Dials,
20 Finsbury Street,
London EC2Y 9AQ

[GRO]

From: Shaun Turner
Sent: 15 April 2016 18:13
To: Farhad Nikkhah; Andy Thornton
Cc: Dawn Brooks; Jane E Smith; 'angela.saul' [GRO]; Neil P Haydock
Subject: 10.03 Enhanced User Help & Support: SUF Documents

Farhad/Andy,

Please see the documents for **10.03 Enhanced User Help and Support** for next week's SUF. Attached to this e-mail are:

- Management Summary slide deck

- Business Solution Design Document
- Requirements Catalogue
- High Level Context Diagram

I am on leave next week so Dawn Brooks will be the BRL representing this change in the SUF.

Regards

Shaun



Shaun Turner

Business Readiness Lead (Operations)
Business Technology Transformation Programme

GRO