

From: Clarke, Stephen - UKGI [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=9284752A38A4481BA04385F0F283975C-STEPHEN.CLA]

Sent: Wed 17/07/2019 11:17:44 AM (UTC)

To: Tolhurst, Mpst (BEIS) [mailto:**GRO**]; Aldred, Tom - UKGI [mailto:**GRO**]; Beal, Eleanor (Advanced Manufacturing and Services) [mailto:**GRO**]; Creswell, Carl (Better Regulation Executive) [mailto:**GRO**]; Clark, Mpst (BEIS) [mailto:**GRO**]

Cc: Permanent Secretary [mailto:**GRO**]; Lambert, Gavin (Advanced Manufacturing and Services) [mailto:**GRO**]; Kilgarriff, Patrick (Legal) [mailto:**GRO**]; Cooper, Tom - UKGI [mailto:**GRO**]; Watson, Richard - UKGI [mailto:**GRO**]; Hill, Kate (Finance & Portfolio) [mailto:**GRO**]; Beckett, Richard (Finance & Portfolio) [mailto:**GRO**]; Corera, Jane (Legal) [mailto:**GRO**]; Miles, Annabelle (Communications & Partnerships) [mailto:**GRO**]; Yeomans, Rachel (Communications & Partnerships) [mailto:**GRO**]; Vandini, Cecilia (Advanced Manufacturing and Services) [mailto:**GRO**]; Clark Spad, Mpst (BEIS) [mailto:**GRO**]; White, Beth (Better Regulation Executive) [mailto:**GRO**]; Lambert, Lucie - UKGI [mailto:**GRO**]; Culshaw, Robin - UKGI [mailto:**GRO**]; Watson, Richard - UKGI [mailto:**GRO**]; Otim, Florence (Communications & Partnerships) [mailto:**GRO**]

Subject: OFF SEN COMMERCIAL: Post Office Information-sharing and Framework Document

Attachment: Annex A - information sharing provisions for Framework Document.docx

Attachment: Annex B - Group Litigation Protocol.pdf

Attachment: Annex C - Worker Status Litigation Protocol.docx

Attachment: Sub on Framework Doc Information Sharing Provisions.docx

Hi Jess,

As requested, please find attached a submission setting out improved information-sharing arrangements between Post Office and BEIS as Shareholder. This will be delivered through a new Framework Document, which will also help govern the relationship between Post Office and the Shareholder more widely. Please note that these arrangements have not yet been agreed with POL but we'll work with them to finalise the Document prior to the end of parliamentary recess and revert for the necessary approvals.

Regards,

Stephen

Stephen Clarke | Post Office Shareholder Team
UK Government Investments
Corporate finance and governance in government.

1 Victoria Street | London | SW1H 0ET

T [mailto:**GRO**]
E [mailto:**GRO**]

From: Tolhurst, Mpst (BEIS) [mailto:**GRO**]
Sent: 17 July 2019 08:53
To: Aldred, Tom - UKGI [mailto:**GRO**]; Beal, Eleanor (Advanced Manufacturing and Services) [mailto:**GRO**]; Creswell, Carl (Better Regulation Executive) [mailto:**GRO**]; Clark, Mpst (BEIS) [mailto:**GRO**]

Cc: Permanent Secretary Services [REDACTED] **GRO** [REDACTED]; Lambert, Gavin (Advanced Manufacturing and Services) [REDACTED]; Kilgarriff, Patrick (Legal) [REDACTED]; Cooper, Tom - UKGI [REDACTED] **GRO** [REDACTED]; Watson, Richard - UKGI [REDACTED] **GRO** [REDACTED]; Hill, Kate (Finance & Portfolio) [REDACTED] **GRO** [REDACTED]; Beckett, Richard (Finance & Portfolio) [REDACTED] **GRO** [REDACTED]; Corera, Jane (Legal) [REDACTED] **GRO** [REDACTED]; Jackson, Louise (Legal) [REDACTED] **GRO** [REDACTED]; Miles, Annabelle (Communications & Partnerships) [REDACTED] **GRO** [REDACTED]; Clarke, Stephen - UKGI [REDACTED] **GRO** [REDACTED]; Yeomans, Rachel (Communications & Partnerships) [REDACTED] **GRO** [REDACTED]; Vandini, Cecilia (Advanced Manufacturing and Services) [REDACTED] **GRO** [REDACTED]; Clark Spad, Mpst (BEIS) [REDACTED] **GRO** [REDACTED]; White, Beth (Better Regulation Executive) [REDACTED] **GRO** [REDACTED]

Subject: RE: OFF SEN COMMERCIAL: Post Office Litigation - advice

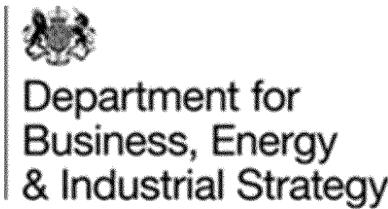
Hi Tom,

Apologies, to be clear, the box that closes at 12pm today is for advice that requires a response before recess.

We aren't sure how things will play out next week but there is likely to be a box with things she will take away over recess.

Many thanks,

Jess



Jessica Tysoe
Private Secretary to Kelly Tolhurst MP
Parliamentary Under Secretary of State
Department for Business, Energy and Industrial Strategy
1 Victoria Street, London, SW1H 0ET
GRO
www.gov.uk/beis | <https://twitter.com/beisgovuk>

From: Aldred, Tom - UKGI [REDACTED] **GRO** [REDACTED]
Sent: 16 July 2019 17:02
To: Tolhurst, Mpst (BEIS) [REDACTED] **GRO** [REDACTED]; Beal, Eleanor (Advanced Manufacturing and Services) [REDACTED] **GRO** [REDACTED]; Creswell, Carl (Better Regulation Executive) [REDACTED] **GRO** [REDACTED]; Clark, Mpst (BEIS) [REDACTED] **GRO** [REDACTED]; Clark Spad, Mpst (BEIS) [REDACTED] **GRO** [REDACTED]
Cc: Permanent Secretary Services [REDACTED] **GRO** [REDACTED]; Lambert, Gavin (Advanced Manufacturing and Services) [REDACTED] **GRO** [REDACTED]; Kilgarriff, Patrick (Legal) [REDACTED] **GRO** [REDACTED]; Cooper, Tom - UKGI [REDACTED] **GRO** [REDACTED]; Watson, Richard - UKGI [REDACTED] **GRO** [REDACTED]; Hill, Kate (Finance & Portfolio) [REDACTED] **GRO** [REDACTED]; Beckett, Richard (Finance & Portfolio) [REDACTED] **GRO** [REDACTED]; Corera, Jane (Legal) [REDACTED] **GRO** [REDACTED]; Jackson, Louise (Legal) [REDACTED] **GRO** [REDACTED]; Miles, Annabelle (Communications & Partnerships) [REDACTED] **GRO** [REDACTED]; Clarke, Stephen - UKGI [REDACTED] **GRO** [REDACTED]; Yeomans, Rachel (Communications & Partnerships) [REDACTED] **GRO** [REDACTED]; Vandini, Cecilia (Advanced Manufacturing and Services) [REDACTED] **GRO** [REDACTED]; Clark Spad, Mpst (BEIS) [REDACTED] **GRO** [REDACTED]; White, Beth (Better Regulation Executive) [REDACTED] **GRO** [REDACTED]

Subject: RE: OFF SEN COMMERCIAL: Post Office Litigation - advice

Jess

I hadn't appreciated the final box was tomorrow at midday. We won't be in a position to share a full framework agreement draft, but we can share the information sharing provisions.

We will continue to work up the wider doc with POL.

Tom

Tom Aldred, Post Office Shareholder Team, UKGI

GRO

From: Tolhurst, Mpst (BEIS) GRO

Sent: 16 July 2019 16:24

To: Beal, Eleanor (Advanced Manufacturing and Services) GRO; Creswell, Carl (Better Regulation Executive) GRO

Cc: Permanent Secretary GRO; Lambert, Gavin (Advanced Manufacturing and Services) GRO

UKGI GRO; Kilgarriff, Patrick (Legal) GRO; Cooper, Tom -

UKGI GRO; Aldred, Tom - UKGI GRO; Watson, Richard - UKGI

GRO; Hill, Kate (Finance & Portfolio) GRO; Beckett, Richard (Finance & Portfolio) GRO; Jackson, Louise (Legal)

GRO; Miles, Annabelle (Communications & Partnerships) GRO

Clarke, Stephen - UKGI GRO; Yeomans, Rachel (Communications & Partnerships)

GRO; Vandini, Cecilia (Advanced Manufacturing and Services)

GRO; Clark Spad, Mpst (BEIS) GRO; White, Beth (Better Regulation Executive) GRO

Subject: RE: OFF SEN COMMERCIAL: Post Office Litigation - advice

Hi Eleanor,

Thank you for providing this update.

Kelly has asked if it would be possible for her to comment on the Draft Information Sharing Agreement before it goes to the board for sight. I saw it was in the DG updates to come to Kelly as a submission in July, please can I check if it will be ready for the last box which is tomorrow at 12pm?

If not, I don't suspect Kelly will want to hold up progression of the agreement particularly as it will only be in draft form at the July board meeting.

Many thanks,
Jess



Jessica Tysoe
Private Secretary to Kelly Tolhurst MP
Parliamentary Under Secretary of State
Department for Business, Energy and Industrial Strategy
1 Victoria Street, London, SW1H 0ET

GRO

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From: Beal, Eleanor (Advanced Manufacturing and Services) GRO

Sent: 10 July 2019 10:16

To: Tolhurst, Mpst (BEIS) GRO; Creswell, Carl (Better Regulation Executive)

GRO; Clark, Mpst (BEIS) GRO

Cc: Permanent Secretary GRO; Lambert, Gavin (Advanced Manufacturing and Services) GRO

UKGI GRO; Kilgarriff, Patrick (Legal) GRO; Cooper, Tom -

GRO; Watson, Craig (Advanced Manufacturing and Services)

GRO	Aldred, Tom - UKGI	GRO	; Watson, Richard - UKGI
GRO	Hill, Kate (Finance & Portfolio)	GRO	Beckett, Richard (Finance &
Portfolio)	GRO	Corera, Jane (Legal)	Jackson, Louise (Legal)
< GRO	; Miles, Annabelle (Communications & Partnerships)	GRO	GRO
Clarke, Stephen - UKGI	GRO	>; Yeomans, Rachel (Communications & Partnerships)	
GRO	>; Vandini, Cecilia (Advanced Manufacturing and Services)	GRO	
GRO	Clark Spad, Mpst (BEIS)	GRO	White, Beth (Better Regulation Executive)
GRO			

Subject: RE: OFF SEN COMMERCIAL: Post Office Litigation - advice

Dear Jess,

Updates on these points are below.

1. Options

- a. Have we received the action plan the Chair and Interim CEO agreed to provide? Tom Cooper and Richard Watson (UKGI) are meeting POL's lawyers on 18th July to discuss and we expect a finalised action plan shortly afterwards.
- b. She would like an update on the project they agreed to commission on how to structure and operate a settlement. This will be discussed at the 18th July meeting and an action plan will follow shortly afterwards.
- c. Please could you confirm if Richard is now sitting on/observing the POL Litigation subcommittee? This has been agreed in principle with POL. Richard is awaiting details of dates for future meetings and has asked to be included in the copy list for papers. We expect him to attend the group's next meeting once it is scheduled and plan to confirm at the meeting on 18th July.
- d. Has POL met with Nigel Boardman yet, or is a date agreed? Tom Cooper and Richard Watson are briefing Nigel Boardman on 14th August and we are trying to agree a date soon after that when he can meet POL and their lawyers. The action plans under (a) and (b) above will likely form the basis of Nigel's consideration of POL's strategy.

2. Information Sharing Framework Agreement

- a. She would appreciate an update on where we are in regard to the framework agreement and would like to see a draft document soon before 20th July. *We have accelerated work with POL to agree the overall text of the Shareholder Framework Agreement, which will include strong information-sharing provisions. We will share a draft with the minister before Recess, and prior to POL's Board in July. The final document will require approvals in BEIS, HMT and POL before it can be signed.*

Please excuse formatting - sending on my phone.

Best,

Eleanor



Department for
Business, Energy
& Industrial Strategy

Eleanor Beal

Head of Post Office Policy and Sectors Briefing Hub

Tel: **GRO**

 GRO

1 Victoria Street, London SW1H 0ET

www.gov.uk/beis | <https://twitter.com/beisgovuk>

From: Tolhurst, Mpst (BEIS) **GRO**

Sent: 09 July 2019 10:55

To: Creswell, Carl (Better Regulation Executive) < **GRO** >; Clark, Mpst (BEIS)

 GRO

Cc: Permanent Secretary **GRO** ; Lambert, Gavin (Advanced Manufacturing and Services) **GRO** ; Kilgarriff, Patrick (Legal) < **GRO** >;

Cooper, Tom - UKGI **GRO** ; Watson, Craig (Advanced Manufacturing and Services)

 GRO

Beal, Eleanor (Advanced Manufacturing and Services)

 GRO

Aldred, Tom - UKGI < **GRO** >; Watson, Richard - UKGI

 GRO

; Hill, Kate (Finance & Portfolio) **GRO** ; Beckett, Richard

(Finance & Portfolio) < **GRO** >; Corera, Jane (Legal) < **GRO** >;

Jackson, Louise (Legal) **GRO** ; Miles, Annabelle (Communications &

Partnerships) **GRO** ; Clarke, Stephen - UKGI < **GRO** >;

Yeomans, Rachel (Communications & Partnerships) **GRO** ; Vandini, Cecilia

(Advanced Manufacturing and Services) **GRO** ; Clark Spad, Mpst (BEIS)

 GRO

Subject: RE: OFF SEN COMMERCIAL: Post Office Litigation - advice

Hi Carl,

I know there has been a lot of progress since this meeting and the advice provided; however Kelly has asked for a few updates on the litigation which are as follows:

1. Options

- a. Have we received the action plan the Chair and Interim CEO agreed to provide?
- b. She would like an update on the project they agreed to commission on how to structure and operate a settlement.

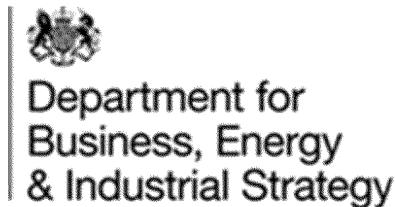
- c. Please could you confirm if Richard is now sitting on/observing the POL Litigation subcommittee?
- d. Has POL met with Nigel Boardman yet, or is a date agreed?

2. Information Sharing Framework Agreement

- a. She would appreciate an update on where we are in regard to the framework agreement and would like to see a draft document soon before 20th July.

Many thanks,

Jess



Jessica Tysoe
Private Secretary to Kelly Tolhurst MP
Parliamentary Under Secretary of State
Department for Business, Energy and Industrial Strategy
1 Victoria Street, London, SW1H 0ET
GRO | **GRO**
www.gov.uk/beis | <https://twitter.com/beisgovuk>

From: Creswell, Carl (Better Regulation Executive) **GRO**
Sent: 11 June 2019 09:06
To: Clark, Mpst (BEIS) **GRO** ; Tolhurst, Mpst (BEIS) **GRO**
Cc: Permanent Secretary **GRO** ; Lambert, Gavin (Advanced Manufacturing and Services) **GRO** ; Kilgarriff, Patrick (Legal) **GRO**
and Services) **GRO** ; Cooper, Tom - UKGI **GRO** ; Watson, Craig (Advanced Manufacturing and Services) **GRO**
Beal, Eleanor (Advanced Manufacturing and Services) **GRO** ; Aldred, Tom - UKGI **GRO** ; Watson, Richard - UKGI **GRO**
; Hill, Kate (Finance & Portfolio) **GRO** ; Beckett, Richard **GRO**
(Finance & Portfolio) **GRO** ; Corera, Jane (Legal) **GRO**
Jackson, Louise (Legal) **GRO** ; Miles, Annabelle (Communications & Partnerships) **GRO** ; Clarke, Stephen - UKGI **GRO**
Yeomans, Rachel (Communications & Partnerships) **GRO** ; Vandini, Cecilia **GRO**
(Advanced Manufacturing and Services) **GRO** ; Clark Spad, Mpst (BEIS) **GRO**
GRO

Subject: OFF SEN COMMERCIAL: Post Office Litigation - advice

Hi Bex and Sam,

Following last week's industry meeting, I attach our advice on the issues that the SoS and Kelly Tolhurst raised.

I would be grateful if this could be put to Ministers at an early opportunity, please. I understand it may be for discussion at tomorrow's industry meeting.

Many thanks to Craig Watson for all his work on this!

Carl.



**Department for
Business, Energy
& Industrial Strategy**

Carl Creswell
Director, Professional Business Services, Retail and Post
Tel: [REDACTED] **GRO**
[REDACTED]
Orchard 2, 1 Victoria Street, London SW1H 0ET
www.gov.uk/beis | <https://twitter.com/beisgovuk>

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