
From: Angela M Williams [GRO]
Sent: Sun 04/12/2022 9:33:12 PM (UTC)
To: Jane Davies [GRO]
Cc: Nick Read [GRO] Elisabeth Parnaby-Myers [GRO]
Subject: RE: Follow up.

Hi Jane

Thanks for this

I will arrange all of this

Re. email/my files etc this is all in hand with Helen Rhodes who is managing my leaving arrangements.

Can I just ask that you don't document some of these requests given potential disclosures that may be required in future. I can explain when we next speak.

Thanks and look forward to catching up again on Tuesday

Best wishes

Angela

Angela Williams
Group Chief People Officer (Interim)

People Team

[GRO]

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From: Jane Davies [GRO]
Sent: 03 December 2022 10:53
To: Angela M Williams [GRO]
Cc: Nick Read [GRO] Elisabeth Parnaby-Myers [GRO]
Subject: Follow up.

Morning Angela,

Thanks for the call yesterday. Appreciate the update.

I was meant to send this follow up yesterday, but I got caught up on other matters. Please read /save until Monday

morning!

As mentioned, could you please send me any documents or updates you feel are necessary, but specifically from our call there were a few specific updates you'd were going to send through, so I thought I'd quickly list them;

1. All correspondence to govt re CEO remuneration, I think you mentioned there's been 3 letters (including the letter from yourself and Henry last week).
2. Any CVs for Execs. You mentioned you'd lined up a female CFO, also [GRO] CV and contact details. In respect of [GRO], I would appreciate handling this going forward. I would want to ensure we have the Exec succession and future structure / roles clear and approved with Nick and Henry before we go back out to her or any other potential candidates.
3. Relating to the above, you mentioned [GRO] is to be offered a strategic retail interim /consultancy role. Has a brief for the work been documented? If so, could I see this please. I'll pick this up with Nick as part of the above exec review/succession discussion.
4. I understand we have presented a severance proposal re AI to government that was eventually rejected. Are these notes in the 'AI' file you mentioned? If so, I'll ask Liz for access.
5. You mentioned that you had pulled together a structure for Zdravko's team, could you send this through please.
6. You mentioned that you had escalated a grievance raised by the PLT team, relating to procurement / [GRO] could you please send me the details of what has been submitted and to who. I'd be keen to manage this going forward.
7. I will spend time next week reviewing the last years RemCo papers and will look at July in detail as you suggest. I'm also picking up with Lisa next week. I'll ask Liz to put some time in towards the end of the week for us to review any outstanding matters relating to RemCo or the business.
8. By way of further handover, could you please cc me into all emails or update me on any discussions. Thank you.

I'm looking forward to RemCo and NomCo on Tuesday. Appreciate your support here - it's a good way to handover. I'll talk to Rachel re actions from the meeting(s) and then I'll pick up anything that's unclear with you (it would also be useful for you, Nick and myself to have a debrief after the meeting on Tuesday)

Re attendance at the day-to-day meetings or shadowing me, as I mentioned, if you don't mind, I'm happy to handle these going forward. I'd be keen to continue 121 handover / support from you up to 16th, as needed. If ok, I'll mention this to the GE and PLT team on Monday, as I am sure they'd want to arrange a farewell drink with you at some point in the next 2 weeks.

I have cc'd Liz in as she may be able to support on the above requests. Do you think it would be wise for continuity for me to have access to your emails and files? If so, I'll seek appropriate approval next week.

I've also cc'd in Nick, so he is aware of the handover process.

Have a lovely weekend. Talk next week.

Best regards,
Jane