

Steve Bradshaw
29/08/2008 14:34

To: Paul X Williams/e/POSTOFFICE [GRO]
cc: Fraud Team Post Office Ltd [GRO] Dian
Graham C Ward/e/POSTOFFICE [GRO], Security Lead Team
Subject: Stakeholder Notification - POLTD/0809/0102 - Bra

This email is to notify you of the commencement of an investigation.

N.B. Please do not divulge this information to any other person without the authority of the investigating officer.



Stakeholder Notification

Notification must be emailed to Primary Stakeholder & copied to all Secondary Stakeholders.

Case reference:	POLTD/0809/0102
Office/Location:	Appley Bridge
Address/Tel No:	272a Miles Lane Appley Bridge Wigan WN6 9AA [GRO]
Branch Code:	270 406
Details:	Audit on 20 August 2008 revealed a trading position shortage of £53, including discrepancies reported by audit of approx £30k within the

I will appraise you of any significant developments throughout the investigation and would be grateful if you could keep me informed of anything that may affect or inform my enquiries. Additionally, you will be advised prior to any actions being taken, as part of the enquiry, (staff interviews / on site enquiries) that may impact on the operational efficiency of the location affected. In the event that staff / agent interviews are undertaken then you will be supplied with sufficient detail of their content in order to deal with any conduct issues that may arise.

You will be advised of the final outcome of this enquiry along with details of any weaknesses / failings that may have facilitated the incident in question. You may be asked to provide feedback about this investigation following case closure.

If you need any further information during the course of the investigation, please feel free to contact me at any time on the number below. In the event that I am not available and an update is required please do not hesitate to contact my Fraud Team Leader, Diane Matthews, on

[GRO]

Regards,

Steve Bradshaw
Fraud Advisor