

Ms Jane MacLeod/Mr Rodric Williams
General Counsel/Solicitor
Post Office Ltd
Finsbury Dials
20 Finsbury Street
LONDON
EC2Y 9AQ

Your ref: POLTD/1011/00
95

Our ref: 00425/2015

26 March 2015

Dear Ms MacLeod/Mr Williams

Miss Alison Lorraine Hall (dob GRO)

Requirement to Produce Materials

The above person has made an application for a review of her case. Miss Hall was convicted of false accounting at Leeds Crown Court on 30/06/2011. She was sentenced to 120 hours community service. The Commission requires you to identify all material relating to the conviction of Miss Hall, including but not limited to:

- audit files;
- investigation files;
- prosecution files;
- internal reviews;
- external reviews

I have enclosed a formal notice, issued under section 17 of the Criminal Appeal Act 1995, which requires you to do this. Please send all the documents and other materials relating to this case together with the attached receipt within 28 days.

We realise that this may cause you some inconvenience and are grateful for your co-operation, however you are under a legal obligation to comply with this notice. If for any reason you are unable to do so, please contact us immediately.

Yours sincerely

M Pickering (Miss)
Casework Administrator

CCRC Ref: 00425/2015

Name of Public Body: Post Office Ltd

Applicant's name: Alison Lorraine Hall

Ref: POLTD/1011/0095

I confirm that:

- all documents and other materials are enclosed.

The appropriate contact person regarding this material is:

Contact Name:

Contact No.

Signed

Print Name

Date

Please return this form to:

Miss M Pickering, Casework Administrator

Criminal Cases Review Commission, 5 St Philip's Place, Birmingham, B3 2PW.

Legal requirement to produce material for the Criminal Cases Review Commission

To: Chief Executive
Post Office Ltd

The Commission believes that you are the “appropriate person” for the purposes of section 17 Criminal Appeal Act 1995 who has possession or control of documents or other materials which may assist the Commission in the exercise of its functions.

This notice now imposes a requirement upon you in respect of the following:

The Commission requires you to identify all material relating to the conviction of Miss Alison Lorraine HALL, including but not limited to:

- **audit files;**
- **investigation files;**
- **prosecution files;**
- **internal reviews;**
- **external reviews**

Miss Hall (date of birth [GRO]) was convicted of FALSE ACCOUNTING at Leeds Crown Court on 30/06/2011 and sentenced to 120 community service.

The Commission makes a direction under section 17(2) Criminal Appeal Act 1995 that the documents and/or other materials must not be destroyed, damaged or altered. This direction takes priority over any weeding/destruction policies until this direction is withdrawn by the Commission.

You now have a statutory duty to send all documents and other materials specified above.

Your duty to comply with this requirement is not affected by any obligation of secrecy or other limitation on disclosure (including any such obligation or limitation imposed by or by virtue of an enactment) which would otherwise prevent the production of the document or other material to the Commission or the giving of access to it to the Commission. You may however notify us, in accordance with section 25 of the Criminal Appeal Act, that information

contained in the material is not to be disclosed by the Commission without your prior consent.

Signed:
 on behalf of the Commission

Dated: Thursday 26 March 2015